

# University of the Incarnate Word

## Rules for Properly Operating Golf Carts

1. Golf carts will be operated with the utmost courtesy, care, and consideration for the safety of Pedestrians.
2. Pedestrians **ALWAYS** have the right of way.
3. Only employees & students who have completed UIW golf cart training are authorized to drive carts.
4. Operators are prohibited from removing a Golf Cart from UIW property.
5. Golf Carts are prohibited on the Property of the Generalate.
6. Golf Carts are restricted to campus streets. Driving upon sidewalks or grass is prohibited, except when working requirements dictate otherwise. These provisions shall not apply to the vehicles designated for trash removal. For security reasons, Golf Carts containing tools and or equipment may park on the grass within the site of the work area. Violators will have their Golf Carts impounded.
7. Observe all vehicle traffic laws such as lane travel, stop signs, legal passing of other vehicles, etc.
8. Campus speed limits is **10 MPH** and UIW traffic regulations will be observed at all times when operating the Golf Cart.
9. Reduce speed when turning or passing through doorways.
10. Reduce speed to compensate for adverse road conditions.
11. Reduce speed when making sharp turns to minimize the risk of overturning the golf cart.
12. Never back up without looking to see what is behind the cart.
13. Maintain appropriate distances between vehicles when operating the Golf Cart.
14. Golf Carts are not to be used as a Taxi Service.
15. Towing is only allowed by those golf carts originally designed for towing.
16. Operators of Golf Carts that damage buildings, gates, vehicles, or lawns are subject to having their Golf Cart impounded, being fined, or having their operators permit revoked.
17. The carrying capacity (passengers) of each Golf Cart will be determined by the number of seats. Never exceed the number of available seats for the number of passengers.
18. Golf Cart Operators are required to maintain both hands on the steering wheel when operating the Golf Cart. Legs must be kept within the vehicle.
19. All passengers should keep hands, arms, legs, and feet within the confines of the golf cart at all times when the cart is in motion.
20. When the golf cart is not in use, place the golf cart control lever in the "Neutral," set the parking brake and remove the key.
21. Never leave the keys in the golf cart when unattended.
22. Use of cell phones is **prohibited** while operating the golf cart.
23. Golf Carts will not be parked in the following areas, not even temporarily for loading or unloading, and will never block access to the following areas in any way:
  - . Fire Lanes
  - . Metered parking spaces
  - . Accessible parking spaces
  - . Reserved parking spaces
  - . Within 20 feet of the main entrance/exit of any building in any manner that would impede the normal flow of pedestrian traffic.
  - . On sidewalks or ramps that would impede handicap accessibility.
24. Golf carts must have signage visible to the driver that reads as follows: "UIW POLICY: Parking a UIW vehicle or cart in any parking space designated for disabled persons or in areas that block access to these spaces in any way is strictly prohibited."