

## ASSESSMENT COMMITTEE MINUTES

February 12, 2013, 9:00 GB 120

Present: Connelly, Bob; Eidson, Marshall; Hall, Susan; Harmsen, Earl; James, Glenn (Chair); Jurenovich, David; Light, Kathi; Logan, Robin; Maize, David; Stein, David; Vichcales, Kevin; Zertuche, Alejandra

### UG Grad Exit Survey Progress

AC members had reviewed another draft of the survey with changes Glenn and Roland had incorporated. AC suggested a few more changes for consideration. Glenn will check one more time with Sandy McMakin. Student groups will be asked to provide feedback on the instrument. Earl, Alejandra, Glenn, and David S will facilitate. A draft of the professional version of the survey is not yet completed.

### AC Guidance on Surveys

Earlier Glenn had sent out 2 documents for AC review: "UIW Assessment Committee Guidance for Surveys to Wide Audiences" and the related form, "Survey Request for Assessment Committee Approval." AC offered some minor revisions to the documents. There also was discussion about the need for AC to officially approve survey submissions and then direct IT to figure out the best way to distribute emails for survey participation.

### Bike Interest Survey

Glenn explained that Heather Barton-Weston, DW faculty and a member of the Sustainability Committee, is working on a survey to gauge interest in a bike sharing program that could be partnered with the City. She also wants to incorporate this research into her dissertation work. Glenn is helping with crafting the survey. And Heather has to complete IRB training before the survey can be submitted for approval. Glenn asked AC to consider what might be good timing to run the survey this spring. The first week in April seemed the best option.

### Posters for NSSE and ECAR Tech

Robin showed the approved poster that will appear around campus for the NSSE survey. A similar one for ECAR is also being prepared.

Next Meeting: Tuesday, 2/26 at 9 in GB 120

Following Schedule of meetings: TBA