



**INSTITUTIONAL EFFECTIVENESS COUNCIL MINUTES
February 17, 2015, 12:00, Library-Special Collections**

Present: Aitsebaomo, Ayala, **Connelly, Cruz**, Dimas, **Esparza**, Hall, **James** (Chair), **Jasso**, **Logan, Maher, McMakin**, Nordquist, **Rodriguez, Stein, Vichcales, Welkey, Yang**
Ex Officio: Light, Jurenovich Guest: **Barbara Aranda-Naranjo**

New Member of IEC

Glenn introduced Monica Cruz, the Director of ECCL, who is replacing Sr. Dot on IEC. Also present was Dr. Barbara Aranda-Naranjo, the new Associate Provost for Civic Engagement, to whom Monica now reports.

SACSCOC Visit 2/23-26

Glenn passed out a schedule for the on-site review along with the committee roster. He indicated that Dr. John Hardt will be replacing Dr. Barry Goldstein as our permanent SACSCOC liaison. This is John's first site visit and he is an observer for this trip.

Dr. Matt Serra, currently a director of assessment, will be looking closely at 3 of our non-compliant items relating to how well we identify expected outcomes, assess achievement and give evidence of improvement based on analysis of results: 3.3.1.1 (educational programs), 3.3.1.2 (administrative support services), and 3.3.1.3 (academic and student support services). Glenn believes our response on the first will be viewed positively. On the second two, we recognize we have some work to do in improving the overall assessment/improvement cycle process. Glenn asked IEC members to be available if possible on Wednesday morning and early afternoon to answer questions on these items from Matt and other team members.

Sandy and Monica will coordinate with Glenn in identifying students that can be available Tuesday at 4 and Wednesday at 8:30.

Glenn mentioned that everyone is invited to the exit conference on Thursday at 9 in Special Collections. He also indicated that we would have 5 months to prepare a response to any of the findings of the team. The decision on reaffirmation is at the SACSCOC meeting in December 2015.

Spring Survey Schedule

Glenn reiterated that IEC serves as the final decision point for any major survey at UIW, and works as a companion to the IRB process. He mentioned that several requests from other institutions have been denied this year. He asked Robin to summarize what was already scheduled for this spring.

- Student Evaluations of Teaching for all faculty
- Graduation Exit Survey
- Spiritual Climate Survey (for first time; students and all employees done in stages)
- Chronicle Best Colleges to Work For to a sample of employees
- Business alumni survey with EAP
- Graduating athletes survey (NCAA requirement)

Civic Engagement

Barbara reported that several studies are under way in her area. The deans have been requested to have faculty send service-learning syllabi and outlines to Bob. He will update the review done in spring 2011. A doctoral student will be working with Bob on another study of student perceptions of community service looking at a sample of 150 graduates from May 2014 and the CS documentation forms they submitted. A similar study was done with forms from May 2010 graduates.

Barbara explained the need for a more systematic approach to assessing student leadership. She described some of the benefits of using a tool that 100 universities are using, the Multi-Institutional Study of Leadership (MSL). This will provide comparative data and UIW can add 10 of its own questions. She proposed taking advantage of an opportunity to do the survey this spring and establish baseline data. Institutional data should be available this summer. Comparative data takes longer. Kathi, Glenn and Kevin agreed we should do it this spring. After some discussion, IEC concurred.

Program Reviews

Glenn said that administrative and support office reviews in hand need triaging by IEC. More on this at the next meeting.

Next Meetings: 3/17, 4/14, 5/5 all at noon in Special Collections