

## Academic Technology Advisory Committee Meeting

November 11, 2016

### Meeting Minutes

Present:

Dr. Stephanie Grote-Garcia, Dr. Jeannie Scott, Ann Alexander, Hank McDonnell, Dr. Marcos Oliveira, Dr. Rosa Cardenas, Lisa Bazely, Dr. Cheryl Anderson, Ana Gonzalez, Neil Schroder  
*Via Zoom: Dr. Mitch Seal, Dr. Diana Garza-Ortiz, Dr. Jean Dols, Victoria Shipley*

| Agenda Item   | Outcome  |
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| <i>Lisa Bazley:</i><br>Introduction of Neil Schroder                          | Mr. Schroeder is the new Sr. Director of Infrastructure and Tech Support Services. He has experience working with all levels of education and will oversee the Infrastructure (Network) and User Services (Helpdesk) teams.  |
| <i>Ana Gonzalez:</i><br>Demonstration of Virtual Desktop Infrastructure (VDI) | <p>Ana demonstrated Cardinal Virtual Labs. These labs will allow students to access needed course software from their own devices and from alternative locations.</p> <p><i>Items to be aware of:</i></p> <ul style="list-style-type: none"><li>• The apps being used in the VDI may need to be updated. Instructors will need to be aware of updates to the apps they are using.</li><li>• All VDI users will need to save work on the desktop and then move it to a cloud storage (e.g., OneDrive). Work will not be saved within the VDI once the user logs out of the VDI. This is the same “refresh” practice in the current labs on campus.</li><li>• In the Fall of 2017 the main campus lab, located in the media center, will be available online for all students.</li><li>• If you are interested in creating a VDI, contact Ana to start a discussion.</li><li>• A VDI can move classrooms toward “bring your own device”. The problem in the past has been different devices needing different editions of the same software.</li><li>• There will be a physical lab in the new student engagement center. However, we are encouraging students to bring their own device.</li></ul> <p><i>Questions:</i></p> <ul style="list-style-type: none"><li>• Is there a limit on the number of users that can log in at one time?</li></ul> <p><i>It depends how the lab is setup. It can be designed to reach the entire student body, or a small group of students enrolled in a particular course.</i></p> <ul style="list-style-type: none"><li>• Many graduate students are unable to get SPSS to work off campus? Will this eliminate this problem?</li></ul> <p>Yes</p> |

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|                                   | <ul style="list-style-type: none"> <li>Will this work on all devices?</li> </ul> <p>Yes</p> <ul style="list-style-type: none"> <li>All all applications and software be used in this environment?</li> </ul> <p><i>No, for example Zoom struggles to recognize the camera on your computer.</i></p>   |
| Ana Gonzalez:<br>Echo360          | <p>Echo360 is a lecture capture system. The Pharmacy School is currently using it to record their classes. The system is set to the course schedule and automatically records. The recordings can be automatically uploaded into BlackBoard. The Medical School will be using Echo360.</p> <p><i>Items to be aware of:</i></p> <ul style="list-style-type: none"> <li>The cost of cameras and other equipment needs to be considered.</li> <li>It does allow for editing.</li> </ul> <p>It was suggested that the Center for Teaching and Learning create a “Best Practices” session.</p> |
| Ana Gonzalez:<br>Softchalk Update | <p>A license has been purchased. There is a license key that can be retrieved from Terry Peaks. There will be information in <i>The Word</i>.</p> <p>December 12th (1 hour) and 14th (3 hours) there will be trainings (Library 230). Both will be hosted by SoftChalk. RSVP information will be provided in <i>The Word</i>.</p>   |
| Open Discussion                   | <p>Topics:</p> <ul style="list-style-type: none"> <li>Previously we discussed comparing Office 360 and Google. However, we are moving forward with Office 365 Suite. A demonstration of the collaborative ability of Office 365 will be offered at our next meeting. Presentation will be given by Neil Schroder.</li> <li>Internet issues. Please report issues to the helpdesk.</li> <li>It was suggested that we explore gaming and simulation environments</li> </ul>   |