

ACCT #	ACCT name	Additional Description / Information
6563	Vaccination Supplies	For use by Health Services
6564	Instructional Supplies	Supplies for Teaching
6565	Laboratory Supplies	Supplies for Labs
6566	Instructional Supplies-Software	
6567	Medical Supplies	
6568	Small Furniture & Equipment	For Instructional furniture/equipment with cost of \$100+ but less than \$10,000.
6569	Instr Supplies-Software Lic/Support	
6570	Testing Materials	
6571	Audio Visual Library	
6575	Audio Visual Equip and Support	(audio visual equipment, warranty and maintenance agreements)
6576	Network Equipment Service	(service for cloud based hardware and outsourcing service)
6577	Network Equipment and Support	(switches, servers, other hardware equipment, extended warranty and maintenance agreements)
6581	Computing Equipment and Support	(purchases of laptops, desktops, printers, warranty and maintenance)
6582	Journals or E-Journals	
6583	Books or E-Books	
6584	Office Supplies	
6585	Software Service	(service for cloud based software and outsourcing service)
6586	Office Supplies-Software	(one time purchase software)
6587	Subscriptions/Periodicals	
6588	Small Furniture & Equipment	For General furniture/equipment with cost of \$100+ but less than \$10,000.
6589	Software Licenses and Support	(annual licenses and related service/maintenance agreements)
6590	Electronic Databases	
6597	Athletic Equipment	For use by Athletic Department
6604	Maintenance Supplies	For use by Facilities Management
6606	Fire & Safety Supplies	For use by Risk & Safety
6608	Hazardous Waste Disposal	For use by Risk & Safety
6652	Postage & Freight	
6692	Rentals	
6693	Equipment Rentals	
6694	Repairs & Maintenance	
6695	Offsite Storage	
6712	Printing	
6731	Marketing	
6732	Advertising	
6735	Publications	
6736	Recruiting	
6737	Promotional Items	
6739	Table Sponsorships	
6781	Institutional Fees	
6782	Institutional Memberships	For university Memberships
6784	Memberships	For Individual Memberships
6785	Professional Licenses	
6832	Food Cost	For Catering Events paid by Restricted FUND
6833	Special Events Food Cost	For Catering Events for mixed group of attendees.
6834	Linen Service	
6851	Other General Expenses	DO NOT USE unless you are submitting a Student Agency Account (7xxx-) or Restricted Funding (2xxx-)
6858	Commencement/Diplomas	For use by Registrar
6862	Flowers	See Financial Policy & Procedures, section 2.4 - Flowers sent to immediate family members must have HR approval and cannot exceed a cost of \$100.
6877	Uniforms	For use when purchasing clothing that is a required Uniform.
6879	Apparel	For use when purchasing clothing that is NOT a required uniform.
6881	Accreditation Expenses	
6891	Materials - Participant	
6899	Conference/Meeting-Luncheon	
7202	Travel	
7204	Registrations/Conferences/Training	
7206	Student Travel	
7212	Graduate Student Travel	
7221	International Travel	
7242	Entertainment	Can be used for Catering Events
7243	Student Activities	Can be used for Catering Events for Students
7244	Employee Activities	Can be used for Catering Events for Admin./Faculty/Staff
7262	Professional Fees	When paying an individual for their professional service.
7264	Contractual Services	When paying a company for their professional service.
7265	Clinical Rotation Fees	
7267	Officials	For use by Athletic Department
7296	Prizes	
7640	Furniture & Equipment	For General furniture/equipment with single item cost of \$10,000+ as it will be considered a Fixed Asset and requires inventory tagging.
7641	Computer Software	(over capitalization threshold - currently \$10,000 unit cost)
7642	Capitalized Technology Equipment	(switches, servers, computers, AV equipment and other network and computing equipment which meet capitalization threshold requirement- currently \$10,000 cost)