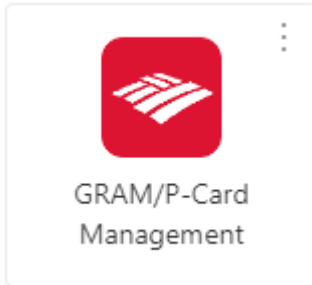


How to change the PIN on a P-card

You can change the PIN number on your p-card online by logging in to Global Card Access. You will need the three-digit security code on the back of the card and your current PIN.

1. Visit Cardinal Apps <https://myapps.microsoft.com/>
2. Log In
3. Click on the 'GRAM/P-Card Management' app under UIW Apps



4. Log in to Bank of America Global Card Access

The screenshot shows the Bank of America Global Card Access login page. At the top left is the Bank of America logo. Below it, the text 'Global Card Access' is displayed. On the right side, there are icons for help and contact. The main content area features a login form with fields for 'User ID' and 'Password', a 'Sign in' button, and a link for 'Forgot ID/Password'. The background of the page shows a person in a suit holding a smartphone. Below the login form, there are three main sections: 'Apply for a New Card' with a hand icon, 'Register a Card' with a card icon, and 'GCA Mobile App' with a mobile phone icon. Each section includes a brief description and a 'Register now' or 'Apply now' link.



Apply for a New Card

Apply for a new card or check the status of an existing application.

[Apply now >](#)



Register a Card

Register for Global Card Access, activate your card and conveniently manage your account online.

[Register now >](#)



GCA Mobile App

Manage your account and view key information from your mobile device. The GCA.App is available for both iOS and Android.

5. Under 'Quick Actions' click on 'Change your PIN'

Program Administration My Accounts

BANK OF AMERICA

Global Card Access

Home Transactions Card Management

Account Summary Balances as of Jan 09, 2025, 11:14 AM CST

PROCUREMENT OFFICE

Current balance	Available credit	Credit limit
0.00	10,000.00	10,000.00

Activity Statements

Description Amount

There is no activity to display for this statement period.

My tasks

No tasks at this time.

Quick actions

- View your PIN
- Change your PIN**
- Manage alerts
- Lock card
- Register a card

Related links

- Global Reporting and Account Management
- Works
- Card Assistant

6. Enter the information requested in all fields.

- o If you do not know your current PIN, click on 'Forgot your PIN?' to access the information.

7. Then click save.

Program Administration My Accounts

BANK OF AMERICA

Global Card Access

Home Transactions Card Management

Change your PIN

Complete the following information to change your PIN.

Security code

Current PIN

[Forgot your PIN?](#)

New 4-digit PIN

Confirm new PIN

Save Cancel