

PRE-PROPOSAL QUESTIONS

Questions to guide your thinking:

1. Why is this project needed or what problems will it solve? Why is it important to undertake this project? How does this project fit with the mission of UIW?
2. What measurable goals and objectives will be accomplished by this project? In what time frame?
3. How will the money invested for this project be used -- equipment, salaries, overhead, travel, scholarships, what else?
4. What will be the benefits to students, faculty and the funder/investor as a result of this grant?
5. What will be the benefits to the San Antonio community? Will the project lead to partnerships between University and community organizations or businesses?
6. What previous support has been received for this project? How was it used? What were past achievements because of the support? What are the qualifications of the academic department that make it ideal for carrying out this project?
7. When do you anticipate completion of this project, or will it be on-going?
8. Once the project is in place, how will you evaluate its effectiveness? Who will do what and when and where will they do it?
9. Will the project be institutionalized and become part of UIW's annual budget?
10. What are other long-range plans you have for this project?
11. Put together a working draft of a line-item budget for the project.