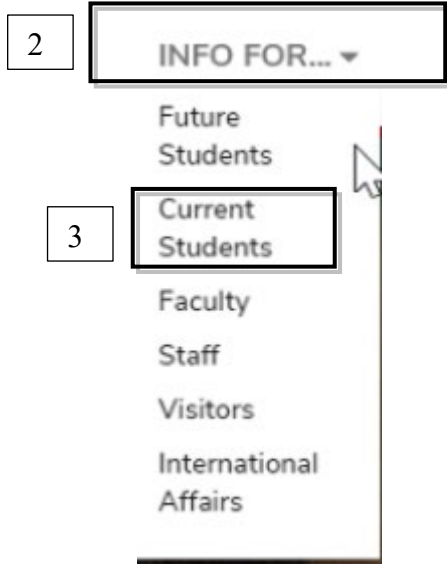
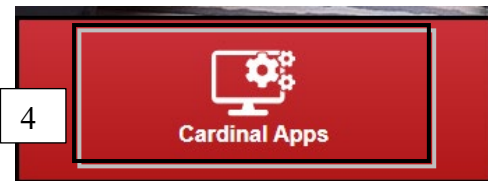


Open a Zoom Meeting in Blackboard

You can access Blackboard from the UIW Website



1. Go to **uiw.edu**
2. Click **Info For** Current Students
3. Choose **Current Students**



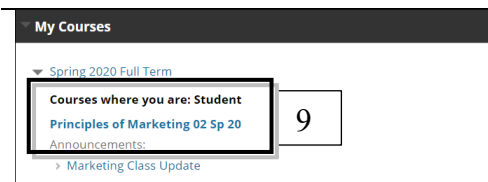
4. Click **Cardinal Apps**



5. Log in to **Cardinal Apps**
6. When Cardinal Apps opens, locate the **Zoom App** and click it



7. Return to **Cardinal apps**
8. Locate the **Blackboard App** and click it

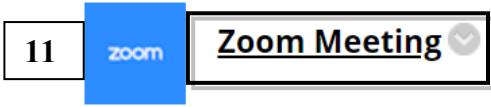


9. Locate and open your course



10

10. Locate and click the **Zoom** link in your Blackboard course



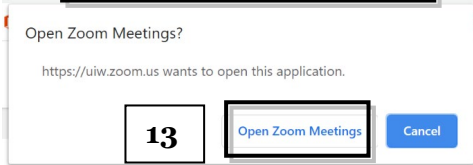
11

11. Click the **Zoom Meeting** link



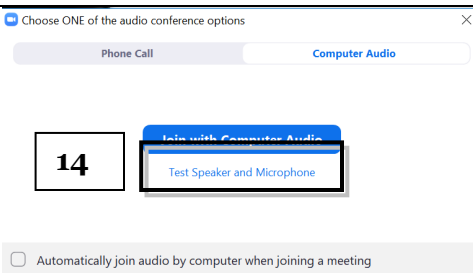
12

12. Click the blue **Join Meeting** button



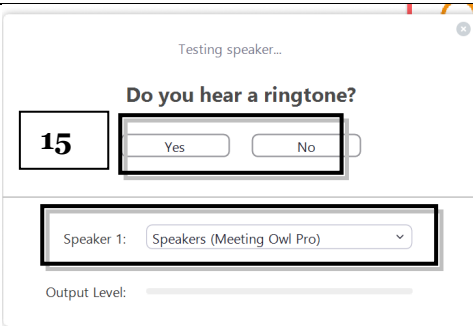
13

13. Click **Open Zoom Meetings**



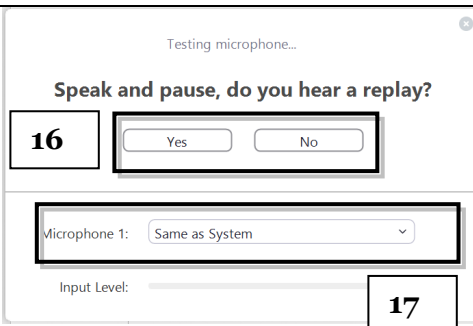
14

14. Click **Test Speakers and Microphone**



15

15. The speaker test runs. Click **Yes** if you hear a ringtone, if you do not, click **No**, and **select another speaker option** from the drop down and run the test again

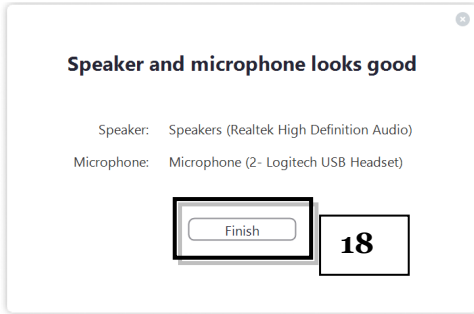


16

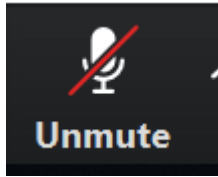
16. The microphone test runs. Speak, wait a moment, and if you hear your voice, click **Yes** if you hear it. If you do not, click **No**, and select another microphone option from the drop down and *run the test again*.

17. If the speaker and microphone test fail, set both to **Same as System** and run the test again

17



18. If the test is a success, click **Finish**



19. The meeting window will open. **Mute** your speaker (*mute is located on the bottom-right of the screen*) and wait for the meeting to begin.