

**University of the Incarnate Word**

**2018**

**Annual Security**

**and**

**Fire Safety**

**Report**





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# Police Contact Information

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**For All Emergencies Call** ..... **911**

**Emergency** – a serious, unexpected, and often dangerous situation requiring immediate action.

## **Non-Emergency Numbers:**

<b>University of the Incarnate Word</b> .....	<b>(UIW PD) 210-829-6030</b>
4301 Broadway Street, San Antonio, Texas	
847 East Hildebrand Avenue, San Antonio, Texas	
<b>Feik School of Pharmacy</b> .....	<b>(UIW PD) 210-829-6030</b>
703 East Hildebrand Avenue, San Antonio, Texas	
<b>School of Optometry</b> .....	<b>(SAPD) 210-207-7273</b>
9725/9729 Datapoint Drive, San Antonio, Texas	
<b>Bowden Eye Care &amp; Health Center</b> .....	<b>(SAPD) 210-207-7273</b>
2547 East Commerce St., San Antonio, Texas	
<b>San Antonio Lighthouse Clinic</b> .....	<b>(SAPD) 210-207-7273</b>
310 Eads, San Antonio, Texas	
<b>CommuniCare West</b> .....	<b>(SAPD) 210-207-7273</b>
1102 Barclay, San Antonio, Texas	
<b>Community Eye Center, Ft. Worth</b> .....	<b>(Ft. Worth PD) 817-392-4200</b>
655 Taylor Street, Ft. Worth, Texas	
<b>School of Physical Therapy/Saidoff Center</b> .....	<b>(SAPD) 210-207-7273</b>
9160 Guilbeau Road, San Antonio, Texas	
<b>School of Osteopathic Medicine</b> .....	<b>(SAPD) 210-207-7273</b>
7615 Kennedy Hill Building 1 San Antonio, Texas	
<b>McCracken House</b> .....	<b>(UIW PD) 210-829-6030</b>
102 Mount Erin Pass, San Antonio, Texas	
<b>Incarnate Word High School</b> .....	<b>(UIW PD) 210-829-6030</b>
727 East Hildebrand Avenue, San Antonio, Texas	
<b>Saint Anthony Catholic High School</b> .....	<b>(UIWPD) 210-829-6030</b>
3200 McCullough Avenue, San Antonio, Texas	
<b>Northeast Center (Rolling Oaks Mall)</b> .....	<b>(SAPD) 210-207-7273</b>
6909 North Loop 1604 East, San Antonio, Texas	
<b>Alamo University Center</b> .....	<b>(Live Oak PD) 210-653-0033</b>
8300 Pat Booker Road, Live Oak, Texas	
<b>Corpus Christi, Texas</b> .....	<b>(Corpus Christi PD) 361-886-2600</b>
5350 South Staples Street Suite 300, Corpus Christi, Texas	
<b>Killeen, Texas</b> .....	<b>(Killeen PD) 254-501-8830</b>
1711 East Central Texas Expressway Suite 312	
<b>Off-Campus Parking</b> .....	<b>(UIW PD) 210-829-6030</b>
106 Groveland Place, San Antonio, Texas	
4100 Broadway Street, San Antonio, Texas (Back half only)	
<b>Watson Lofts</b> .....	<b>(UIW PD) 210-829-6030</b>
Building 1: 152 Burr Road., San Antonio, Texas	
Building 2: 151 Perry Court, San Antonio, Texas	

**International Campus Emergency Contact Information:**

**European Study Center** .....+49 (0) 176 211 34 8 25

106 Bergstrasse, 69121, Heidelberg, Germany

**Centro Universitario Incarnate Word** .....+52 55 5290 0000

Calle Tlacoquemecatl 433, Mexico City, Mexico

**Universidad Incarnate Word Campus Bajío** .....+52 462 624 0715

Carretera Irapuato - Silao km121, Carretera Federal 110, 6553, Irapuato, Gto, Mexico



# Non-Discrimination Statement

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In compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and other federal, state, and local laws, The University of the Incarnate Word does not discriminate on the basis of age, race, color, sex, sexual orientation, gender identity, religion, national or ethnic origin, disability, or veteran status in any phase of its employment process, in any phase of its admission or financial aid programs, or other aspects of its educational programs or activities. The Title IX Coordinator is the individual designated by the University to coordinate its efforts to comply with Title IX. The Coordinator of Student Disability Services is the individual designated by the University to coordinate its efforts for students to comply with Section 504. The Director of Human Resources is the individual designated by the University to coordinate its efforts for employees to comply with Section 504 and other equal opportunity and affirmative action regulations and laws. The Director of Environmental Health, Safety and Risk Management is the individual designated by the University to coordinate its efforts for third parties to comply with Section 504.

Any employee or student who believes that he or she has been subject to conduct that violates this policy or has information about or has witnessed any violation of this policy, should immediately and directly notify his or her dean, supervisor, Director of Student Conduct or the Director of Human Resources. If you do not feel that the matter can be discussed with your immediate supervisor, or if you are not satisfied with the way your complaint has been handled, you must contact the Director of Human Resources located on the main campus or by telephone as published in the Campus Directory. Students having a complaint should report the harassment to the Director of Student Conduct in person or by telephone as published in the Campus Directory. Complaints regarding faculty and students may also be made to the Provost by telephone as published in the Campus Directory. Complaints related to the Sexual Misconduct Policy should be referred to the Title IX Coordinator.

# The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

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In 1990, Congress enacted the *Crime Awareness and Campus Security Act of 1990* (Title II of Public Law 101-542), which amended the *Higher Education Act of 1965 (HEA)*. This act required all postsecondary institutions participating in *HEA's* Title IV student financial assistance programs to disclose campus crime statistics and security information. The act was amended in 1992, 1998, 2000 and 2008. The 1998 amendments renamed the law the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act* in memory of Jeanne Clery, a student who was slain in her dorm room at Lehigh University in 1986.

On March 7, 2013, the *Violence Against Women Reauthorization Act of 2013 (VAWA)* (Public Law 113-14) was signed into law. *VAWA* includes amendments to the *Clery Act*. These changes require institutions to disclose statistics, policies and programs related to dating violence, domestic violence, sexual assault and stalking, among other changes.

## Who is responsible for the Annual Security Report?

The University of the Incarnate Word Police Department is responsible for the preparing and distributing of the Annual Security and Fire Safety Report. The University of the Incarnate Word Police Department works closely with Residence Life, Judicial Affairs, Environmental Health Safety & Risk Management, Human Resources, Title IX and Compliance, and local law enforcement authorities to ensure all information is accurately included within the report. The campus crime, arrests and referral statistics listed in the Clery report are those reported to the UIW Police Department, campus officials or the departments listed above.

The report is available by accessing the Web at <http://www.uiw.edu/police/crimestatistics.html>.

For a written copy please contact the UIW Police department by sending an email to ([pdadmin@uiwtx.edu](mailto:pdadmin@uiwtx.edu)) or call 210-829-6030.

**Jeanne Clery**  
1966 - 1986



*"Lest We Forget The Meaning of her Death, That We Must Protect One Another, So That Her Life Will Not Have Been In Vain."*

# Campus Security Authorities

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Crimes that occur on campus may be reported to any Campus Security Authority (CSA), as defined by the *Clery Act*. Under the *Clery Act*, a Campus Security Authority (or CSA) is defined as:

1. A campus police department or a campus security department of an institution.
2. Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (1) of this definition, such as an individual who is responsible for monitoring entrance into institutional property.
3. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
4. An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

The following CSAs for the University of the Incarnate Word have been designated as the preferred people to whom reports should be made. This list does not include all individuals classified as CSAs for the University of the Incarnate Word.

- Dean of Student Success
- Associate Dean of Judicial Affairs
- Director of Residence Life
- Assistant Director of Residence Life
- Graduate Assistants of Residence Life
- Residence Assistants
- Director of Athletics
- Deputy Athletic Director
- Campus Police
- Title IX Coordinator
- Title IX Deputy Coordinators



A list of Campus Security Authorities is available at: <http://www.uiw.edu/police/csainfo.html>



## Duties of a Campus Security Authority

The function of a campus security authority is to report to the official or office designated by the institution to collect crime report information, such as the campus police or security department, those allegations of Clery Act crimes that he or she receives.

CSAs are responsible for reporting allegations of Clery Act crimes that are reported to them in their capacity as a CSA. This means that CSAs are **not** responsible for investigating or reporting incidents that they overhear students talking about in a hallway conversation; that a classmate or student mentions during an in-class discussion; that a victim mentions during a speech, workshop, or any other form of group presentation; or that the CSA otherwise learns about in an indirect manner.

Under the Clery Act, a crime is considered as "reported for statistical data purposes" when it is brought to the attention of a campus security authority, the institution's police department or campus safety office, or local law enforcement personnel by a victim, witness, other third party or even the offender. It doesn't matter whether or not the individuals involved in the crime, or reporting the crime, are associated with the institution.

If a campus security authority receives a report of a Clery Act related crime, they must immediately file a report to the University of the Incarnate Word Police Department or submit an on-line CSA report at:

<http://www.uiw.edu/police/documents/20160916csareportform4.pdf>

Campus Security Authority reports are used for statistical data collection and evaluation of the necessity of the issuance of an emergency notification or timely warning.

Statistic included within the Annual Security Report are based upon reports of alleged criminal incidents.

It is not necessary for a crime to have been investigated by the Police Department, Campus Judicial Educator or Title IX Coordinator for inclusion in the Annual Security Report.

A finding of guilt or responsibility is not needed to include the reported crime in the Annual Security Report.

# Security and Access to Campus Facilities

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University of the Incarnate Word encourages an open campus for its employees, students and visitors with minor limitations to ensure the safety of all community members. Campus facilities are available during the week and keep normal business hours.

After-hours access to facilities must be approved through the department or administrator responsible for the location. Various Offices and Departments provide documentation to the Police Department of events occurring on campus to facilitate guest access.

Environmental Health Safety & Risk Management, together with Facilities Management and UIW Police, address security concerns in maintaining campus facilities. For example, these departments regularly check to ensure pathways are well lit and egress lighting is working in hallways and stairwells.

UIW's ID Card and Access System is associated with the student or employees ID card. It allows faculty, staff and students access to buildings after hours. Individuals are granted access according to residence or office location. Employees requiring after-hours access to a facility must contact their Vice President, Dean or designee for the requirements to gain access. Offices and individual residence hall rooms are accessible by lock and key. Facilities are patrolled periodically after hours, weekends, and holidays by UIW Police Department Staff.

## **Residence Halls**

The safety of all students including residents is top priority. Residence Life, Emergency Health, Safety and Risk Management and Campus Police departments work cooperatively to maintain a safe environment. All UIW Residence Halls (excluding the Avoca Apartments and Watson Lofts) are equipped with magnetic card readers. These card readers will allow access to a particular hall with a valid ID card. This security measure was implemented to limit access to the living areas on campus.

In residence halls that share space with departments that offer student services and allow access to the general public, the card readers will be deactivated during scheduled business hours. Access to the residence halls after scheduled business hours is only provided to the residents of the specific residence hall and authorized UIW personnel. UIW residents must escort all guests through the residence halls at all times.

The University of the Incarnate Word provides reasonable accommodation for housing with adequate notice. To request disability accommodations for housing, please contact the Office of Student Disability Services at (210) 829-3997 as soon as possible.

# UIW Police Department

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The University of the Incarnate Word Police Department is located at 4301 Broadway Street, San Antonio, Texas 78209 within Clement Hall, Room 100.

The University of the Incarnate Word Police Department is under the command of the Chief of Police who commands a staff of sworn police officers and non-sworn personnel. The police force operates 24 hours a day, 365 days a year, to ensure the safety of the UIW community (students, employees and visitors), and to enforce the laws of Texas and the regulations of the University. The sworn police officers are licensed Texas Peace Officers. Accordingly, UIW officers work closely with the Bexar County Sheriff's Office, San Antonio Police Department, and other local Law Enforcement Agencies to respond to crime on and around campus.

The mission and duties of the UIW Police Department are the same as any other police department. Duties include evaluating current crime trends, conducting routine patrols of campus property, traffic control, responding to emergencies, conducting criminal investigations and educating the community about safety and security. In addition, the department is responsible for securing buildings and properties.

## UIW Police Department Mission:

The UIW Police Department is committed to the University Mission Statement that was derived from the history of its founders, the Sisters of Charity of the Incarnate Word. The University is a Catholic institution that welcomes to its community persons of diverse backgrounds, in the belief that their respectful interaction advances the discovery of truth, mutual understanding, self-realization and the common good.



The UIW Police Department is a multi-service organization. The essence of the Police Mission is to provide effective support, public assistance at every opportunity and a safe environment through safety awareness and law enforcement. The UIW Police Department shall respond to the changing needs and expectations of the campus community with an emphasis on sensitivity and understanding while providing service to the university.

This commitment will be achieved through community confidence and involvement, organizational effectiveness and accountability, and individual dedication and commitment.

The UIW Police Department's pledge is to recruit and train quality personnel who will become dedicated public servants, sensitive to the needs of the university community. The members of this department make

up its most valuable resource and encourage an atmosphere conducive to developing all members to their fullest potential while maximizing their contribution to the university.

### **Authority & Jurisdiction of UIW Police Department**

The purpose of the department is to enhance the safety, security, and protection of the all students, employees, and properties of the University of the Incarnate Word and its affiliates. The jurisdiction of the officers of the University of the Incarnate Word Police Department shall be as permitted by Section 51.212 of the Texas Education Code, and includes all the schools and properties under its control, ownership, and/or operation or as otherwise assigned by the University of the Incarnate Word, regardless of whether the officer is on property under the control and jurisdiction of the University of the Incarnate Word, but consistent with the educational mission of the University and within Bexar County, Texas. Further, the jurisdiction shall be within the boundaries of Bexar County, Texas and all property, real and personal, outside the boundaries of Bexar County, that are owned, leased, rented by or otherwise under the control of the University of the Incarnate Word. University Police officers have full law enforcement authority on properties owned and controlled by the University, including streets contiguous to and running through the campuses. Full law enforcement authority includes the authority to make arrests. University Police officers are licensed “Peace Officers” by the State of Texas. University Police officers are authorized by State statute to enforce federal and state laws within their jurisdiction, in addition to rules and regulations issued by the Board of Trustees of the University of the Incarnate Word under

Section 51.212 of the Texas Education Code. UIW Police enjoy a good working relationship with federal, state, county, city and local law enforcement authorities. All federal, state, county, city and local law enforcement authorities have the authority to make arrests on University of the Incarnate Word property.

UIW Police do not have any written memoranda of understanding (MOU) or any other type of written agreement with any law enforcement agencies for the investigation of alleged criminal offenses.



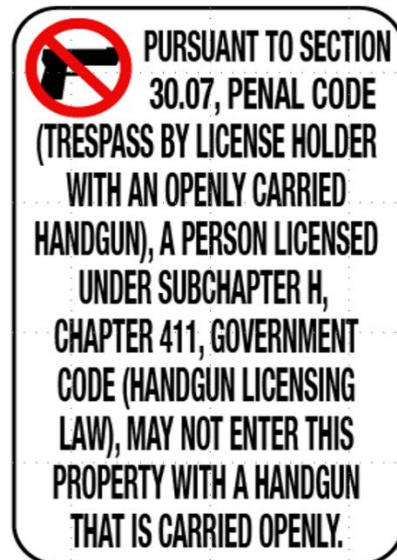
**UNIVERSITY  
POLICE**

## The University of the Incarnate Word is a weapons-free campus

The University of the Incarnate Word will exercise the “opt out” provision of Texas Senate Bill 11, also known as the “Campus Carry” law, after discussions with the campus community.

### UIW Weapons Policy:

Pursuant to the Texas Penal Code, Sections 30.06 (Trespass by License Holder with a Concealed Handgun) and 30.07 (Trespass by License Holder with an Openly Carried Handgun), a person licensed under subchapter H, Chapter 411, Government Code (Handgun Licensing Law), may not enter the UIW property with a concealed handgun, or a with a handgun that is carried openly. The use, possession or carrying of any weapon, including but not limited to a concealed handgun, by any person on UIW property (with the exception of authorized weapon(s) carried by police officers) is prohibited and in violation of State law.



# Incident Reporting

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## Reporting an Incident

Anyone involved in, witness to or suspicious of any criminal activity, motor vehicle accidents or injury accidents should immediately report the incident to UIW Police and to the law enforcement agency for your specific location's jurisdiction (see Emergency Contact Information). Incidents should be reported to law enforcement when the victim of a crime elects to, or is unable to, make such a report.

If you are on the main campus, incidents can be reported to UIW Police by calling (210) 829-6030, in person at the UIW Police Office located at 4301 Broadway, San Antonio, Texas 78209 within Clement Hall, Room 100, or by accessing emergency call boxes throughout main campus and pressing the red emergency call button. The call box will immediately connect you to the UIW Police Dispatch.



## Anonymous Reporting

Individuals wishing to remain anonymous can do so by submitting an anonymous report form through the UIW Police Department <http://www.uiw.edu/police/reportingform.html>. Individuals who would like to speak with an investigator may call (210) 829-6030 or send an email to ([pdadmin@uiwtx.edu](mailto:pdadmin@uiwtx.edu)).

## Confidential Reporting Resources

Confidential resources include medical providers, mental health providers, rape crisis counselors and ordained clergy, all of whom have privileged confidentiality that is recognized by law. These individuals will maintain the confidentiality of a complainant's disclosures unless:

- They are given permission to share information by the person who disclosed the information;
- There is an imminent threat of harm to self or others;
- The conduct involves suspected abuse of a minor under the age of 17; or
- As otherwise required or permitted by law or court order.

There are no formal policies in place that are designed to encourage Pastoral or Professional Counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the disclosure of crime statistics.

Counselors are encouraged to inform those they counsel of the various avenues to file a report and are trained in the different formats for reporting.

# Timely Warning, Campus Safety Alerts and Emergency Notifications

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## Emergency Notification

When any significant emergency or dangerous situation occurs on the campus involving an immediate threat to the health or safety of students or employees, an emergency notification will be distributed to the University community immediately upon confirmation that a dangerous situation or emergency exists or threatens.

Once a significant emergency or dangerous situation has been reported, Campus Police officials will seek to confirm the information reported through various investigative methods. At that time, Campus Police will determine if an initial emergency notification will be issued to the entire campus community and how much information is appropriate to disseminate at different points in time. Campus Police will consult with the Vice President for Business and Finance prior to issuance **only if time permits**. Campus Police are responsible for activating an emergency notification to the campus community through various modes of communication.

When an emergency notification is required, the Chief of Police or designee will issue the emergency notification through various modes of communication. These modes of communication may include, but are not limited to: Voice Mass Notification System (VMNS), RAVE alerts via text messaging and/or emails, notice on the University website (<http://www.uiw.edu>), KUIW radio, a fire alarm, UIW's official Facebook page (<http://www.facebook.com/uiwcardinals>), UIW's official Twitter account (<http://www.twitter.com/uiwcardinals>).

The University of the Incarnate Word will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Director of Communications and Marketing will be notified as soon as possible of the emergency notification issued to the campus community to coordinate release of consistent information through all university communication mediums. Notices to be posted on the University website (<http://www.uiw.edu>), KUIW radio, UIW's official Facebook page (<http://www.facebook.com/uiwcardinals>), and UIW's official Twitter account (<http://www.twitter.com/uiwcardinals>). will be provided to the Director of Communications and Marketing for posting.

During a significant emergency or dangerous situation, law enforcement will direct students and employees to a safe location. For information regarding emergency response and evacuation, please see (<http://www.uiw.edu/safety/emergency-response.html>).

Monthly tests of the Voice Mass Notification System (VMNS) and RAVE alert system are scheduled during both the Fall and Spring semesters. Tests of the VMNS and RAVE Alert systems may be announced or unannounced. Emergency response and evacuation procedures will be distributed to the campus community once per semester via email.

A test of the emergency notification and evacuation procedures will be held once per year. All documentation of this test, including: a description of the test, the date the test was held, the time the test started and ended, and whether the test was announced or unannounced will be kept by Environmental Health, Safety and Risk Management.

Anyone with information about a significant emergency or dangerous situation on campus is asked to immediately report it to UIW Police Department by telephone at (210) 829-6030 or in person on the first floor of Clement Hall.

### **Timely Warning**

When any Clery Act crimes committed on any University of the Incarnate Word campus location are reported to our campus security authorities or a local law enforcement agency and are considered by the University of the Incarnate Word to represent a serious or continuing threat to students and employees, a timely warning will be issued as soon as the pertinent information is available.

Clery Act crimes include: Murder/Non-Negligent Manslaughter; Manslaughter by Negligence; Rape; Fondling; Incest; Statutory Rape; Robbery; Aggravated Assault; Burglary; Motor Vehicle Theft; Arson; Dating Violence; Domestic Violence; Stalking; Illegal Weapons Possession; Drug Law Violations; Liquor Law Violations and Hate Crimes.

Once a Clery Act crime has been reported, Campus Police officials will seek to assess the existence of a continuing danger and/or threat to the campus community at the affected location(s). Campus Police will determine how much information is appropriate to disseminate at different points in time. Campus Police will consult with the Vice President for Business and Finance prior to issuance. Campus Police are responsible for activating a timely warning to the campus community at the affected location(s) through various modes of communication.

The Director of Communications of Marketing will be notified as soon as possible of the timely warning that will be issued to the campus community to coordinate release of consistent information through all university communication mediums. Notices to be posted on the University website (<http://www.uiw.edu>),



KUIW radio, UIW's official Facebook page (<http://www.facebook.com/uiwcardinals>), and UIW's official Twitter account (<http://www.twitter.com/uiwcardinals>) will be provided to the Director of Communications and Marketing for posting.

When a timely warning is required, the Chief of Police or designee will issue the timely warning through various modes of communication. These modes of communication may include, but are not limited to: RAVE alert via email, notice on the University website (<http://www.uiw.edu>), KUIW radio, a fire alarm, UIW's official Facebook page (<http://www.facebook.com/uiwcardinals>), UIW's official Twitter account (<http://www.twitter.com/uiwcardinals>).

The University of the Incarnate Word will issue a timely warning to enable members of the campus community to protect themselves. The timely warning will include all information that would promote safety and that would aid in the prevention of similar crimes. Timely warnings will be issued as soon as the pertinent information is available unless issuing a warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the situation.

The University of the Incarnate Word may, in appropriate circumstances, include personally identifiable information in a timely warning. Although personally identifiable information is generally protected from disclosure under The Family Educational Rights and Privacy Act (FERPA), such information may be released in an emergency situation (34 CFR 99.31(b) (6) and 99.36).

Anyone with information about a Clery Crime on campus is asked to immediately report it to UIW Police Department by telephone at (210) 829-6030 or in person on the first floor of Clement Hall.

The logo features the word "RAVE" in a large, bold, dark blue sans-serif font. Below it is a thick orange horizontal line. Underneath the line, the words "MOBILE SAFETY" are written in a smaller, orange, all-caps sans-serif font, with wide letter spacing.

# Emergency Evacuation

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In the event of a significant emergency or imminent threat to the safety of the UIW community, local law enforcement will be the first to respond and confirm the threat or emergency. Once confirmed, the Chief of Police or designee will be notified of the incident and if necessary contact the Emergency Response Team, as well as local authorities.

## **Campus or Building Evacuation**

**Building Evacuation** - Building Evacuation will occur if a fire alarm is set or is deemed necessary. All individuals in the building are to immediately vacate the premises according to the Evacuation Plans posted throughout the building or by using the closest exit. No one is to enter the building until clearance is issued by law enforcement, fire department, or other designated authorized personnel.

**Campus Evacuation** - Authorization of a Campus wide evacuation will be issued by the Emergency Response Team or the President's Office. Details of the evacuation and safe return will be provided through the various notification systems available to UIW.

## **Testing of Evacuation Procedures**

During the beginning of every semester, all residents are required to attend hall meetings which will cover building and campus emergencies and evacuations. The UIW Police Department, Environmental Health Safety & Risk Management Officer, and Residence Life coordinate unannounced evacuation procedures every semester for all residence halls. Resident evacuation is timed to ensure all subjects within the building evacuate in a quick and efficient manner. Once the drills have been conducted, the Environmental Health Safety & Risk Management Manager informs residents of the evacuation time and reiterates various exits available and safety techniques to minimize confusion, injuries or fatalities.

The purpose of these drills is to prepare residents for an emergency and provide them with the skills to react in a controlled and confident manner. During the drills, a variety of issues are presented to encourage residents to use the various exit plans available to them.

For the complete Emergency Response and Evacuation Plan and Map, please visit:

<http://www.uiw.edu/safety/emergency-response.html>

All students and employees are enrolled in the Rave Alert system upon the issuance of a University of the Incarnate Word email address. All UIW community members are encouraged to verify their information at <https://www.getrave.com/login/uiw>.

# Notification of Missing Student

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Pursuant to section 488 of the Higher Education Opportunity Act of 2008 and adapted from the UIW Police Department's Missing Persons Protocol, this policy and procedure will apply to all students residing in on-campus housing and in response to a missing student report.

## **Policy**

A student may be considered a missing person by the University when his/her whereabouts are unknown and unexplained for a period of time that is regarded by knowledgeable parties as highly unusual or suspicious in consideration of the subject's behavior patterns, plans or routines.

Any time a student is believed to be missing, whether or not the student is a campus resident, the appropriate police department should be contacted. The Campus Police Department, Dean of Student Success, and the Director of Residence Life will work together to locate missing students, notify appropriate local law enforcement, and check on the welfare of such students. As part of the residential check-in procedure and university enrollment process, all students are afforded the opportunity to provide, on a voluntary basis, contact information for individuals to be notified in case of emergency, and this emergency contact will serve as a contact if the student goes missing unless the student specifies otherwise.

Registered contact information will remain confidential, accessible to campus officials and may not be disclosed except to law enforcement personnel in the furtherance of a missing person investigation.

Anyone who believes a student to be missing should report their concern to the UIW Campus Police Department at (210) 829-6030. Most missing person reports in the university environment result from a student changing his/her routine without informing his/her roommates and/or friends of the change.

Every report made to Campus Police will be followed up with an immediate investigation once a student has been missing for 24 hours, though instances of bizarre disappearances, suspected kidnapping, or potential crimes will be acted upon immediately when reported

## **Procedure**

If a residential student is presumed to be missing, the university will notify the emergency contact, parent or legal guardian within 24 hours after it has been determined that the student is missing. For students under the age of 18, a call will be made to the custodial parents, regardless of who is designated by the student as the emergency contact within 24 hours.

In the event that emergency contact notification is necessary, Campus Police will place the call.

The university official receiving the report will collect and document the following information at the time of the report:

- The name and relationship of the person making the report.
- The date, time, and location the missing student was last seen.
- The general routine or habits of the suspected missing student (e.g. visiting friends who live off campus, working a job away from campus) including any recent changes in behavior or demeanor.
- The missing student's cell phone number (if known by the reporter).
- Whether a local police department has been notified.

Upon notification from any entity that a student may be missing, the University may use any or all of the following resources to assist in locating the student:

- Call the student's room.
- Go to the student's residence hall room.
- Talk to the student's RA, roommate and floor mates to see if anyone can confirm the missing student's whereabouts and/or confirm the date, time and location the student was last seen.
- Secure a current student ID or other photo of the student from a friend.
- Call and text the student's cell phone and call any other numbers on record.
- Send the student an email.
- Check all possible locations mentioned by the parties above including, but not limited to: library, residence hall lounges, classroom and recreational facilities, etc.
- Contact or call any other on-campus or off-campus friends or contacts that are made known. This could include checking a student's social networking sites such as Facebook and Twitter.
- Ascertain the student's car make, model and license plate number.

The Office of Infrastructure Support may be asked to obtain electronic logs in order to determine the last time the student accessed the university network.



# Information on Registered Sex Offenders

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Information regarding registered sex offenders provided by the state of Texas may be obtained through the Texas Department of Public Safety Registered Sex Offenders website at:

<https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>.



# Student Disciplinary Investigation and Procedures

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The University of the Incarnate Word (UIW) community is committed to fostering a campus environment that is conducive to academic inquiry, a productive campus life and thoughtful study and discourse. A community exists on the basis of shared values and principles. At the University of the Incarnate Word, student members of the community are expected to uphold and abide by certain standards of conduct that form the basis of the Student Code of Conduct. These standards are embodied within a set of core values that include integrity, fairness, respect, community, and responsibility. When members of the community fail to exemplify these values, campus conduct proceedings are used to assert and uphold the Student Code of Conduct.

The student conduct process at the University of the Incarnate Word is not intended to punish students; rather, it exists to protect the interests of the community and to challenge those whose behavior is not in accordance with our policies. Sanctions are intended to challenge students' moral and ethical decision-making and to help them bring their behavior into accord with our community expectations. When a student is unable to conform his/her behavior to community expectations, the student conduct process may determine that he/she should no longer share in the privilege of participating in this community.

There is no time limit on reporting violations of the *Student Code of Conduct* as long as the offending student is still enrolled at the University of the Incarnate Word; however, the longer someone waits to report an offense, the harder it becomes for the University of the Incarnate Word officials to obtain information and witness statements and to make a determination regarding alleged violations. Though anonymity is permitted, it may limit the university's ability to investigate and respond to a complaint. Those who are aware of misconduct are encouraged to report it as quickly as possible to the Office of Student Conduct and/or to Campus Police.

Violations of federal, state and local laws are incorporated as offenses under the Student Code of Conduct. When an offense occurs over which the university has jurisdiction, the university conduct process will usually go forward notwithstanding any criminal complaint that may arise from the same incident. Should a student withdraw from the university when a criminal complaint is made, the university may pursue investigation and resolution of campus conduct matters, regardless of the fact that the student has withdrawn.

The Associate Dean, Judicial Affairs is the person designated by the Vice President for Enrollment Management & Student Services, who has been charged by the President of the university, for the administration of the Student Code of Conduct.

The Associate Dean of Judicial Affairs or designee will assume responsibility for the investigation of an allegation of misconduct to determine if the complaint has merit. No complaint will be forwarded for a hearing unless there is reasonable cause to believe a policy has been violated. Reasonable cause is defined as some information to support each element of the offense, even if that information is merely a credible witness or a victim's statement. A complaint wholly unsupported by any information will not be forwarded for a hearing.

If an allegation can be disposed of by mutual consent of the parties involved, on a basis acceptable to the parties involved and the Associate Dean of Judicial Affairs (or designee), such disposition will be final and there will be no subsequent proceedings.

The Associate Dean of Judicial Affairs has discretion to refer a complaint for mediation. All parties must agree to mediation and to be bound by the decision with no review/appeal. Any unsuccessful mediation can be forwarded for formal treating and hearing; however, at no time will complaints of physical sexual misconduct or violence be mediated as the sole institutional response. The Associate Dean of Judicial Affairs may also suggest that complaints that do not involve a violation of the Student Code of Conduct be referred for mediation.

If the complaint cannot be disposed of in a manner mutually acceptable, the Associate Dean of Judicial Affairs will refer the complaint to the Conduct Council, a Student Conduct Administrator or the Conduct Review Council (CRC). There is, generally, a preference to refer disputed claims to the CRC; however, the Associate Dean of Judicial Affairs retains ultimate discretion over complaint referrals.

### **Assembly of the Conduct Review Council (CRC)**

When a complaint cannot be resolved through an informal or administrative process, the Associate Dean of Judicial Affairs will assemble a Conduct Review Council (CRC).

The Director of Student Conduct will have final authority to approve students, faculty and administrators serving on the CRC.

The non-voting conduct advisor to the CRC is the Associate Dean of Judicial Affairs (or designee) with responsibility for training the CRC, conducting preliminary investigations, holding student representatives accountable for decisions made by the CRC, and ensuring a fair process for the complainant and accused student/respondent.

The Associate Dean of Judicial Affairs will develop procedural rules for the administration of hearings that are consistent with provisions of the Student Code of Conduct. Material deviation from these rules will, generally, only be made as necessary and will include notice to the parties involved.

At all hearings conducted by the CRC, the presence of at least three members will be necessary and sufficient to constitute a quorum. Decisions made, and sanctions imposed, by the CRC or the Associate Dean of Judicial Affairs/designee will be final, pending the normal review process. Sanctions imposed will be implemented immediately unless the Associate Dean of Judicial Affairs postpones their implementation in extraordinary circumstances, pending the outcome of the appeal.

Part of the education process is learning how to live in harmony with community members and within a system of standards established for and by the community. Students are accountable to students and others in the community for these standards through the procedures outlined below. This system is not a legal process but, rather, an administrative hearing system. Principles of fairness govern all review bodies. All students who violate these standards will be held accountable for their behavior through a process that assures the rights of both the complainant and the accused student/respondent.

### **Complaints**

Any member of the university community, visitors or guests may file a complaint against any student for misconduct via the following URL:

<http://www.uiw.edu/campuslife/reportanincidentorgeneralconcern.html>

Complaints will be presented to the Associate Dean of Judicial Affairs (or designee) and to the Title IX Coordinator, when appropriate.

### **Notice of Hearings**

When a determination is made that reasonable cause exists for the Associate Dean of Judicial Affairs (or designee) to refer a complaint for a hearing, notice will be given to the accused student/respondent. Notice will be in writing and may be delivered by one or more of the following methods: in person by the Associate Dean of Judicial Affairs (or designee); mailed to the local or permanent address of the student as indicated in official university records; or emailed to the student's university-issued email account. Once mailed, emailed and/or received in-person, such notice will be presumptively delivered. The letter of notice, or summons letter will:

- a.) Include the alleged violation and notification of where to locate the Student Code of Conduct and university procedures for resolution of the complaint; and
- b.) Direct the accused student/respondent to contact the Associate Dean of Judicial Affairs (or designee) within a specified period of time to respond to the complaint. This time period will, generally, be no less than two days from the date of delivery of the summons letter.



A meeting with the Associate Dean of Judicial Affairs (or designee) may be arranged to explain the nature of the complaint and the conduct process. At this meeting, the accused student/respondent must indicate, either verbally or in writing, to the Associate Dean of Judicial Affairs (or designee), whether s/he admits or denies the allegations of the complaint.

### **Interim Actions**

- a.) No Contact Order: Contact between students and/or other campus community members is limited. At the request of a student or at the discretion of the Associate Dean of Judicial Affairs (or designee), and after investigation by the Associate Dean of Judicial Affairs (or designee), a No Contact Order may be enforced between two or more students. These orders are for no less than six (6) weeks and may be reviewed for extension by the Associate Dean of Judicial Affairs (or designee). No contact means that while the complainant and the accused student/respondent are on university property or are at any activity or event associated with the university, the complainant and the accused student/respondent may not attempt to communicate with one another. Distance restrictions may also be imposed. Communication includes: talking with; attempting to talk with; touching; staring at; writing to; attempting telephone or other electronic contact (e.g. email, Facebook, text); enlisting a proxy (third party) to make contact on one's behalf; or any other form of contact or attempted contact. Appropriate monitoring and notification of provisions may be made to enable enforcement.
- b.) Interim suspension: Under the Student Code of Conduct, interim suspension may be imposed by the Associate Dean of Judicial Affairs when necessary to protect the health and safety of a student or the community; preserve university property; pursue an investigation and/or hearing; prevent disruption of, or interference with, the normal operations of the university; or allow time for a behavioral mental health assessment or evaluation. Interim suspension will be used for short periods of time, pending a hearing for a Student Code of Conduct violation or Involuntary Leave.
- c.) During an interim suspension, a student will be denied access to university housing and/or university campuses. As determined appropriate by the Vice President for Enrollment Management & Student Services or the Associate Dean of Judicial Affairs, this restriction includes classes and/or all other university activities or privileges for which the student might otherwise be eligible. At the discretion of the Associate Dean of Judicial Affairs and with the approval of, and in collaboration with, the appropriate Dean(s), alternative coursework options may be pursued to ensure as minimal an impact as possible on the accused student/respondent.

### **Conduct Sanctions**

One or more of the following sanctions may be imposed upon any student for any single violation of the Student Code of Conduct:

- a) **Warning:** A written notice will be sent to the student(s) who violated university policies and/or rules. It specifies that inappropriate and unacceptable actions have occurred and that more severe conduct action will result should the student be involved in other violations while the student is enrolled at the university.
- b) **Restitution:** Compensation for damage caused to the university or any person's property. This is not a fine but, rather, a repayment for property destroyed, damaged, consumed, or stolen.
- c) **Fines:** Previously established and published fines may be imposed.
- d) **Community/University Service Requirements:** For a student or organization to complete a specific supervised university service. This will not fulfill the university's community service requirement for graduation.
- e) **Loss of Privileges:** The student will be denied specified privileges for a designated period of time.
- f) **Confiscation of Prohibited Property:** Items whose presence is in violation of university policy will be confiscated and will become the property of the university. Prohibited items may be returned to the owner at the discretion of the Associate Dean of Judicial Affairs and/or Campus Police.
- g) **Behavioral Requirement:** This includes required activities such as, but not limited to, seeking academic or personal counseling, writing a letter of apology, etc.
- h) **Educational Program:** Requirement to attend and/or participate in a program related to the violation. It may also be a requirement to sponsor or assist with a program for others on campus to aid them in learning about a specific topic or issue related to the violation for which the student or organization was found responsible. Audience may be restricted.
- i) **No Contact Order:** Contact between students is limited. At the request of a student, and after investigation by the Associate Dean of Judicial Affairs or designee, a no contact order may be enforced between students. These orders are for no less than six weeks and may be reviewed for extension. No contact means that while the accused student and/or the complainant are on university property, or at any activity or event associated with the university, the accused may not attempt to communicate with the complainant or vice versa. Distance requirements may also be imposed. Communication includes talking with, attempting to talk with, touching, staring at, writing to or about, attempting telephone or electronic contact (e.g., email, social media, fax, pager), enlisting a proxy (third-party) to make contact on your behalf, and/or any other form of contact or communication of any kind. Appropriate monitoring and notification provisions may be

made to enable enforcement.

- j) **Restriction of Visitation Privileges:** May be levied against an individual or individuals residing in university housing. The parameters of the restriction will be specified.
- k) **University Housing Probation:** The student is put on official notice that, should further violations of Residence Life or university policies occur during a specified probationary period, the student may immediately be removed from university housing.
- l) **University Housing Reassignment:** The student is reassigned to another university housing structure. Residence Life personnel will decide on the structure to which the student will be reassigned.
- m) **University Housing Suspension:** The student is removed from university housing for a specified period of time after which the student is eligible to return. Conditions for re-admission to university housing may be specified. Under this sanction, a student is required to vacate university housing within 24 hours of notification of the action, though this deadline may be extended upon application to, and at the discretion of, the Director of Residence Life. This sanction may be enforced with a trespass action if deemed necessary. Prior to reapplication for university housing, the student must gain permission from the Director of Residence Life (or designee).
- n) **University Housing Expulsion:** The student's privilege to live in, or visit, any university housing structure is revoked indefinitely. This sanction may be enforced with a trespass action if deemed necessary.
- o) **University Probated Suspension:** The student is suspended and deemed "not in disciplinary good standing" with the university for a specified period of time. Specific limitations or exceptions may be granted by the Associate Dean of Judicial Affairs and terms of this conduct sanction may include, but are not limited to, the following:
  - 1. Ineligibility to hold any office in any student organization recognized by the university or hold an elected or appointed office at the university; or
  - 2. Ineligibility to represent the university to anyone outside the university community in any way including: participating in the study abroad program, attending conferences, or representing the university at an official function, event or intercollegiate competition as a player, manager or student coach, etc.
- p) **University Suspension:** The student is separated from the university for a specified period of time, after which the student is eligible to return. Conditions for readmission may be specified. The student is required to vacate university housing and/or campus within 24 hours of notification of

the action, though this deadline may be extended upon application to, and at the discretion of, the Director of Residence Life and the Associate Dean of Judicial Affairs. This sanction may be enforced with a trespass action as necessary.

- q) **University Expulsion:** The student is permanently separated from the university. The student is barred from being on campus and the student's presence at any university sponsored activity or event is prohibited. This action may be enforced with a trespass action as necessary.
- r) **Other Sanctions:** Additional or alternate sanctions may be created and designed as deemed appropriate to the offense with the approval of the Vice President for Enrollment Management & Student Services, the Director of Student Conduct and the Associate Dean of Judicial Affairs or designee.

### Final Review

Individuals who are dissatisfied with a decision of responsibility or assigned sanction(s) may petition for further action within three (3) days of issuance of a Conduct Council's written decision. Available courses of action vary according to the original hearing option utilized and whether the alleged offense would constitute a "crime of violence" as defined by the Family Educational Rights and Privacy Act (FERPA).

Full text of the UIW Student Handbook and Code of Student Conduct may be found at:  
<http://www.uiw.edu/studentconduct/UIWHandbookSCC.html>



# Information on Dating Violence, Domestic Violence, Sexual Assault & Stalking

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Unlawful discrimination has no place at the University of the Incarnate Word. It violates the University's core values, including its commitment to equal opportunity and inclusion, and will not be tolerated. Sex discrimination and harassment are prohibited by this University of the Incarnate Word policy and can constitute violations of state and/or federal law. State and federal law, including Title IX of the 1972 Education Amendments, prohibits sex based discrimination in all of the University's programs and activities, and Title VII of the 1964 Civil Rights Act, and its state counterpart, TEX. LAB. CODE

ANN §§ 21.001—21.446, prohibits sex based discrimination in employment. University of the Incarnate Word policy, the Violence Against Women Act (VAWA), as amended, and other state and federal laws prohibit sexual assault, stalking and relationship violence (including dating and domestic violence).



## **Prohibited Conduct**

The University of the Incarnate Word is committed to providing a campus environment free of sex and gender based discrimination, and sex and gender based harassment. To that end, the University of the Incarnate Word prohibits sexual misconduct that, under this policy, can include: (1) sexual harassment; (2) sexual assault; (3) sexual exploitation; (4) stalking; and (5) relationship violence (including dating and domestic violence). Under University of the Incarnate Word policy, sexual misconduct can occur in any sex configuration (i.e., between the same sex or different sex or gender) and regardless of sexual orientation. The University of the Incarnate Word also prohibits retaliation.

Sexual misconduct is not limited to the workplace or the educational environment. It can extend beyond University property and could occur at any University sponsored program, activity, or event regardless of the location. Sexual misconduct can occur between students, employees and third parties such as visitors, vendors, contractors and other community members. The University of the Incarnate Word will consider the effects of the off-campus conduct when evaluating whether there is a hostile environment on campus.

## Selected State of Texas Definitions

**Sexual Assault:** (a) A person commits an offense if the person: (1) intentionally or knowingly: (A) causes the penetration of the anus or sexual organ of another person by any means, without that person's consent; (B) causes the penetration of the mouth of another person by the sexual organ of the actor, without that person's consent; or (C) causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or (2) intentionally or knowingly: (A) causes the penetration of the anus or sexual organ of a child by any means; (B) causes the penetration of the mouth of a child by the sexual organ of the actor; (C) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; (D) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or (E) causes the mouth of a child to contact the anus or sexual organ of another person, including the actor. (b) A sexual assault under Subsection (a)(1) is without the consent of the other person if: (1) the actor compels the other person to submit or participate by the use of physical force or violence; (2) the actor compels the other person to submit or participate by threatening to use force or violence against the other person, and the other person believes that the actor has the present ability to execute the threat; (3) the other person has not consented and the actor knows the other person is unconscious or physically unable to resist; (4) the actor knows that as a result of mental disease or defect the other person is at the time of the sexual assault incapable either of appraising the nature of the act or of resisting it; (5) the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring; (6) the actor has intentionally impaired the other person's power to appraise or control the other person's conduct by administering any substance without the other person's knowledge; (7) the actor compels the other person to submit or participate by threatening to use force or violence against any person, and the other person believes that the actor has the ability to execute the threat; (8) the actor is a public servant who coerces the other person to submit or participate; (9) the actor is a mental health services provider or a health care services provider who causes the other person, who is a patient or former patient of the actor, to submit or participate by exploiting the other person's emotional dependency on the actor; (10) the actor is a clergyman who causes the other person to submit or participate by exploiting the other person's emotional dependency on the clergyman in the clergyman's professional character as spiritual adviser; or (11) the actor is an employee of a facility where the other person is a resident, unless the employee and resident are formally or informally married to each other under Chapter 2, Family Code. **Tex. Penal Code § 22.011.**

**Assault:** (a) A person commits an offense if the person: (1) intentionally, knowingly, or recklessly causes bodily injury to another, including the person's spouse; (2) intentionally or knowingly threatens another with imminent bodily injury, including the person's spouse; or (3) intentionally or knowingly causes physical contact with another when the person knows or

should reasonably believe that the other will regard the contact as offensive or provocative.  
**Tex. Penal Code § 22.01.**

**Dating Violence:** (a) “Dating violence” means an act, other than a defensive measure to protect oneself, by an actor that: (1) is committed against a victim: (A) with whom the actor has or has had a dating relationship; or (B) because of the victim’s marriage to or dating relationship with an individual with whom the actor is or has been in a dating relationship or marriage; and (2) is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the victim in fear of imminent physical harm, bodily injury, assault, or sexual assault. (b) For purposes of this title, “dating relationship” means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on consideration of: (1) the length of the relationship; (2) the nature of the relationship; and (3) the frequency and type of interaction between the persons involved in the relationship. (c) A casual acquaintanceship or ordinary fraternization in a business or social context does not constitute a “dating relationship” under Subsection (b). **Tex. Fam. Code § 71.0021.**

**Family Violence:** “Family violence” means: (1) an act by a member of a family or household against another member of the family or household that is intended to result in physical harm, bodily injury, assault, or sexual assault or that is a threat that reasonably places the member in fear of imminent physical harm, bodily injury, assault, or sexual assault, but does not include defensive measures to protect oneself; (2) abuse, as that term is defined by Sections 261.001(1)©, ©, and (G), by a member of a family or household toward a child of the family or household; or (3) dating violence, as that term is defined by Section 71.0021. **Tex. Fam. Code § 71.004.**

**Household:** “Household” means a unit composed of persons living together in the same dwelling, without regard to whether they are related to each other. **Tex. Fam. Code § 71.005.**

**Member of a Household:** “Member of a household” includes a person who previously lived in a household. **Tex. Fam. Code § 71.006.**

**Stalking:** (a) A person commits an offense if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct that: (1) constitutes an offense under Section 42.07, or that the actor knows or reasonably should know the other person will regard as threatening: (A) bodily injury or death for the other person; (B) bodily injury or death for a member of the other person’s family or household or for an individual with whom the other person has a dating relationship; or (C) that an offense will be committed against the other person’s property; (2) causes the other person, a member of the other person’s family or household, or an individual with whom the other person has a dating relationship to be placed in fear of bodily injury or

death or in fear that an offense will be committed against the other person's property, or to feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended; and (3) would cause a reasonable person to: (A) fear bodily injury or death for himself or herself; (B) fear bodily injury or death for a member of the person's family or household or for an individual with whom the person has a dating relationship; (C) fear that an offense will be committed against the person's property; or (D) feel harassed, annoyed, alarmed, abused, tormented, embarrassed, or offended. **Tex. Penal Code § 42.072.**

**Consent:** To be effective, consent must be an informed, deliberate and voluntary decision to engage in mutually acceptable sexual activity.

### **What is consent?**

Consent occurs when individuals willingly, unambiguously, and knowingly agree to engage in sexual activity. Consent can be given by words or actions as long as those words or actions create clear, mutually understandable permission regarding the conditions of sexual activity.

### **It is important to remember:**

- Consent to one sexual act does not constitute or imply consent to another act.
- Previous consent cannot imply consent to future sexual acts.
- Consent cannot be assumed based on the parties' relationship status or sexual history together.
- Consent can be withdrawn by any person, at any time during the encounter.
- Consent must be knowing and voluntary.

### **Consent Can Never Be Given By:**

**Someone who is incapacitated.** A person can be incapacitated through the use of drugs, alcohol or any other intoxicating substance, or when they are unconscious, asleep or otherwise unaware the sexual activity is occurring. It is a violation of the Sexual Misconduct Policy to engage in sexual activity with someone an individual knew or should have known was incapacitated.

**Someone under the legal age of consent.** The legal age of consent in Texas is seventeen (17). Sexual activity with a person who is under the age of consent (17) is an automatic violation of the Sexual Misconduct Policy, regardless of whether or not the person under the age of 17 was a willing participant in the conduct.

**Someone who is mentally disabled or cognitively impaired.** Certain mental disabilities or cognitive impairments can cause a person to be unable to knowingly consent to sexual activity.



It is a violation of the Sexual Misconduct Policy to engage in sexual activity with a person whose mental disability or cognitive impairment renders them incapable of giving consent and the disability/impairment is known or should have been known to the non-disabled sexual partner.

## Consent and the Use of Alcohol or Drugs

Engaging in sexual activity while under the influence of alcohol or drugs can impair an individual's ability to make sure they have received consent. The use of alcohol and/or drugs by the person initiating sexual activity will never be an excuse for failing to obtain consent.

**Force:** The use of force to cause someone to engage in sexual activity is by definition, non-consensual contact. Force is not limited to physical violence, but also includes threats, intimidation, abuse of power, or any combination of these behaviors.

**Physical Force, Violence:** Physical force is the use of power, violence or strength upon another person's body. An individual's use of physical force, or violence, or threat of physical force or violence to make another person participate in or perform a sexual activity they might not have otherwise agreed to, or did not want to engage in, is a violation of this Sexual Misconduct Policy.

**Threats:** A threat often occurs when someone says or implies that there will be negative consequences from failing to acquiesce to or comply with sexual activity. It is a violation of this policy if an individual uses threats to make another person participate in or perform a sexual activity that they might not have agreed to engage in otherwise.

## Intimidation or Abuse of Power/Authority

Intimidation or abuse of power/authority occurs when individuals use their real or perceived authority to influence other people to acquiesce or submit to sexual activity. The University of the Incarnate Word's Employee Handbook contains a Consensual Relationship Policy that prohibits employees engage in romantic and/or sexual conduct with or directed toward any employee whom that person supervises or evaluates in any way. The Consensual Relationship Policy can be found in **Section 9.8** of the UIW Employee Handbook on the Human Resources website at <http://www.uiw.edu/hr/index.html>.

## **Risk Reduction Tips**

Risk reduction tips can often take a victim-blaming tone, even unintentionally. With no intention to victim-blame, and with recognition that only those who commit sexual violence are responsible for those actions, these suggestions may nevertheless help you to reduce your risk of experiencing a non-consensual sexual act.

- If you have limits, make them known as early as possible.
- Tell a sexual aggressor “**NO!**” clearly and firmly.
- Try to remove yourself from the physical presence of a sexual aggressor.
- Find someone nearby and ask for help.
- Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.

If you find yourself in the position of being the initiator of sexual behavior, you owe sexual respect to your potential partner. These suggestions may help you to reduce your risk for being accused of sexual misconduct:

- Clearly communicate your intentions to your sexual partner and give them a chance to clearly relate their intentions to you.
- Understand and respect personal boundaries.

## **Bystander Intervention**

The university expects all community members to take reasonable and prudent actions to prevent or stop a crime. Taking action may include direct intervention, calling law enforcement, or seeking assistance from a person in authority. Community members who choose to exercise this positive moral obligation will be supported by the university and protected from retaliation.

**Ask yourself if it's safe to intervene:** Safety is key in deciding when and how to respond to domestic and sexual violence while it is occurring. If the situation is already violent or looks like it is escalating quickly, don't directly intervene. **Call 911.**

**Distract:** If you've decided that you can safely intervene, you can create a distraction in an indirect and non-confrontational way. You can disrupt the situation just by talking, like striking up a conversation about anything to help keep a potentially dangerous situation from escalating. Your goal is to prevent a situation from getting worse, or better yet, buy enough time to check in with the potential victim and ask them if they are okay.

**TIP**→ Ask for directions, the time, help looking for a lost item, or anything else that you think might keep them from leaving quickly. Better yet, if you can use a distraction that will get you a moment alone with the victim, you may have a moment to check with him/her and see if he/she wants any help. “Hey, I think your car is getting towed outside. I will stay here with your friend, while you go and check it out.” “Hey, do you mind if I steal my friend for a second? It’s an emergency.”

**Direct:** If you don’t have a lot of time, you can still speak out and say what’s happening isn’t right and reassure the mistreated person they don’t deserve these actions. If you feel comfortable approaching the victim, you could check in and simply say, “I’m concerned about what just happened. Is anything wrong?” You can also let them know that free and confidential help is available help for victims, their children & pets. Save the number of the National Hotlines in your phone in case you meet someone who needs it.

**Delegate:** If you don’t feel comfortable directly talking with someone or distracting them, look for someone else who might be able to help you intervene – power in numbers can be one of the most valuable tools, or you can look for someone else who might be in a better position to get involved – i.e. tell the bouncer, find the person’s friends, or call the authorities.

## **Prevention and Awareness Programs and Awareness Campaigns for Students and Employees**

Some programs and awareness campaigns offered to the UIW community include, but are not limited to:

- Training for incoming students and family members on UIW’s Sexual Misconduct Policy and bystander intervention.
- Training on UIW’s Sexual Misconduct Policy for all current and new employees.
- Ongoing awareness campaigns on sexual assault, dating and domestic violence, stalking and sexual harassment.
- Sexual Assault Awareness and Prevention Month: multiple events throughout April, including a mobile “It’s On Us” Pledge and social media campaign.

## **Procedures to follow if a Crime of Sexual Assault, Domestic Violence, Dating Violence or Stalking Has Occurred**

If you have experienced any act of sexual assault, domestic violence, dating violence or stalking, the University of the Incarnate Word encourages you to seek help and support by reporting this conduct. The University will provide individuals with the support options, as appropriate, regardless of whether or not the individual chooses to file a disciplinary or a criminal complaint.

Reporting sexual misconduct can be difficult and complainants may experience a multitude of emotions when considering whether or not to report the conduct. The University encourages complainants to prioritize their personal safety and physical/emotional well-being to maintain health and safety.

The University of the Incarnate Word seeks to empower complainants to know that here are multiple options to address this conduct, both through our disciplinary process and/or through the legal system. The following hospital offers the services of a Sexual Assault Nurse Examiner (SANE) who has special training in medical examinations as well as the legal, forensic and psychological needs of a complainant of sexual misconduct:

**Methodist Specialty and Transplant Hospital**  
**8026 Floyd Curl Drive**  
**San Antonio, TX 78229**  
**(210) 575-8110**

The Sexual Assault Response Team at Methodist Specialty and Transplant Hospital provides a compassionate environment for sexual assault survivors ages 18 and up. Through an exclusive agreement with local law enforcement agencies, a Sexual Assault Nurse Examiner (SANE) trained by the Texas Attorney General's office, provides comprehensive care to sexual assault survivors and collects physical evidence that can be used to prosecute offenders. Follow-up care, counseling and treatment of related injuries are also provided. A Methodist Healthcare chaplain and advocate from the Rape Crisis Center provide counseling and support to the survivor and family.

One of the roles of the SANE procedures is to assist in the gathering of legal, physical and forensic evidence. Gathering of physical evidence can provide important evidence in support of criminal charges. Complainants who may wish to pursue criminal action (or wish to keep that option available), should be aware of the importance of immediately reporting the incident so that physical evidence can be preserved at the scene, as well as on the person. However, complainants should know that while a delay in reporting could limit the amount of physical and other evidence available which could impact a criminal investigation, they can always report the incident days, weeks, months or even years after the sexual misconduct occurred.

It may be difficult to know in the immediate aftermath of a sexual assault whether or not an individual will want to pursue legal charges. Having evidence collected does not commit an individual to reporting or prosecuting the assault. Evidence can usually be collected up to five (5) days after an assault, though likelihood of capturing evidence decreases with time. Showering, urinating and brushing teeth may destroy evidence. Clothing and bedding may contain evidence and can be taken to Methodist Specialty and Transplant Hospital in a **paper bag** (*not plastic*). Drugs used in a sexual assault often leave the body very quickly.

It is also important to consider preserving other forms of evidence, including but not limited to: text messages, emails, social media postings, photographs and/or video.

Crimes of Sexual Assault, Domestic Violence, Dating Violence or Stalking can be reported to UIW Police, the Title IX Coordinator or online at [www.uiw.edu/titleix](http://www.uiw.edu/titleix) by clicking on the “Report an Incident” button.

You have the right to make a separate report to law enforcement. The University of the Incarnate Word will honor a complainant’s decision either to pursue a law enforcement remedy or to decline to pursue that avenue of remedy. If you require assistance in making a report to law enforcement, we will be able to assist you.

The University of the Incarnate Word will provide support services or “interim measures” for students and employees with sexual misconduct concerns, as appropriate. These support services or interim measures are available to individuals even if they choose not to file or pursue a disciplinary complaint or if the status of a respondent to the University is unclear (un-enrolled student, non-employee, etc.). Various available and appropriate interim measures include, but are not limited to: health and counseling services, no-contact orders, no trespass orders, schedule and housing changes, academic supports or adjustments, and information about financial aid issues. These support services and interim measures will be available to them at any time, including through an investigative process and after the conclusion of the adjudication process. Interim measures will be implemented in a manner that will minimize the burden on the complainant whenever possible.

The Director of Student Conduct or other designee are responsible for ensuring the implementation of support services and interim measures and can provide information regarding available options in consultation with other relevant University of the Incarnate Word administrators.

If a complainant requests that their name not be revealed to the respondent or asks that the University not investigate or seek action against the respondent, the Title IX Coordinator, in consultation with other administrators, will consider a number of factors in determining whether or not the University can honor that request. If the University determines that it can honor this request, the University's ability to respond fully to the incident, including pursuing disciplinary action against the alleged respondent, may be limited. However, the University of the Incarnate Word may be able to take steps to limit the effects of sexual misconduct and prevent sexual misconduct such as providing increased monitoring, supervision or security at a location or under conditions where sexual misconduct occurred.

Although the University affirms the right of the complainant to decide whether they wish to be involved in any process to address sexual misconduct, individuals should understand that if the conduct at issue poses a threat to campus safety (which includes, but is not limited to, the involvement of further violence, the complainant's status as a minor, the use of weapons or potential repeat offenders), the University of the Incarnate Word must take action regardless of whether the complainant wishes to proceed with their individual complaint. Under these circumstances and whenever possible, the University will inform the complainant of its need to move forward prior to commencing an investigation of its intent to disclose the identity of the complainant. A complainant may receive interim measures, support and safety services regardless of the level of participation or engagement with applicable procedures or guidelines.

Students who wish to receive *confidential* support services are encouraged to report this conduct to the counselors at the University of the Incarnate Word Counseling Services at (210) 832-5656 and/or to seek medical services at University of the Incarnate Word Health Services at (210) 829-6017.

The University of the Incarnate Word will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims, both within the institution and in the community.

The University of the Incarnate Word will provide written notification to victims about available options and assistance in the following, including how to request these changes and who to contact at the institution: academic situations, living situations, transportation situations, working situations, and protective measures.

Following a report of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, the University of the Incarnate Word will provide the student or employee a written explanation of the student's or employee's rights and options.

## **Disciplinary Procedures for Cases of Alleged Sexual Assault, Dating Violence, Domestic Violence, or Stalking**

### **For Complaints Against Students**

Allegations of Sexual Misconduct against students of the University of the Incarnate Word will be handled under the Sexual Misconduct Adjudication Process (SMAP).

There is no time limit for the submission of a complaint alleging Sexual Misconduct. A complaint may be filed at any time during the semester, as long as the accused student(s) remains enrolled at the University. A complaint received after the semester has ended or during a University break may result in a short delay in the adjudication of the complaint. The Title IX Coordinator and/or Title IX Deputy Coordinators will make every effort to try and conduct investigations during school breaks or between school years unless doing so would sacrifice witness availability or otherwise compromise the process.

The University of the Incarnate Word may be limited in its ability to respond if a respondent is not enrolled. The University of the Incarnate Word seeks to adjudicate all complaints in a prompt and equitable manner. The University of the Incarnate Word will make a good faith effort to conduct a fair, impartial investigation in a timely manner designed to provide all parties with resolution.

A person who has experienced an incident of Sexual Misconduct, including sexual harassment, sexual assault, relationship violence, stalking, sexual exploitation, and any other sexual misconduct committed by a University of the Incarnate Word student, may file a complaint online at [www.uiw.edu/titleix](http://www.uiw.edu/titleix) or with the Title IX Coordinator. After an initial report is filed online, a Complainant will be contacted, and trained Title IX Deputy Coordinators will be assigned to act as Investigators. Title IX Deputy Coordinators will contact the Complainant and attempt to schedule an interview. The Complainant is welcome to bring a support person to any meetings with the Title IX Deputy Coordinators assigned as Investigators.

At the meeting with the Complainant, the Title IX Deputy Coordinators will explain the rights and responsibilities of the Complainant, explain the prohibition against retaliation, explain the Sexual Misconduct Adjudication Process and give the Complainant a copy of the relevant policies. At this initial meeting, the Complainant will be required to sign a Non-Retaliation Acknowledgement, agreeing to refrain from any retaliatory conduct against the Respondent or any witnesses in the matter.

Although each investigation will vary based on allegations, scope and other factors, the Complainant and Respondent in each case will be permitted to describe their allegations in support of or in response to the complaint, suggest witnesses to be interviewed and present evidence.

Interviews will be the primary method of collecting information as part of the fact-finding investigation.

It is the responsibility of the Title IX Deputy Coordinators, not the parties, to gather the evidence relevant to the complaint from the parties and witnesses, to the extent reasonably possible.

The person against whom the disciplinary complaint is brought is called the Respondent. The Respondent shall be given written notification when a disciplinary complaint has been filed against him/her. The Respondent must meet with the Title IX Deputy Coordinators assigned as Investigators. The Respondent is welcome to bring a support person with them to any meetings with the Title IX Deputy Coordinators assigned as Investigators.

At this meeting, the Title IX Deputy Coordinators will discuss with the Respondent the nature of the Complaint, explain the rights and responsibilities of the Respondent, explain the prohibition against retaliation, explain the Sexual Misconduct Adjudication Process and give the Respondent a copy of the relevant policies.

At this initial meeting, the Respondent will be required to sign a Non-Retaliation Acknowledgement, agreeing to refrain from any retaliatory conduct against the Complainant or any witnesses in the matter. Refusal or failure by the Respondent to meet and cooperate with the Title IX Deputy Coordinators regarding this matter or to sign the Non-Retaliation Acknowledgment, as determined by the Title IX Coordinator and/or the Director of Student Conduct or designee, may result in either (1) an automatic suspension of the Respondent from the University, and/or (2) the adjudication of the disciplinary complaint without input from the Respondent.

### **Fact-Finding Investigation**

It is the responsibility of the Title IX Deputy Coordinators assigned as Investigators, *not the parties*, to gather evidence relevant to the Complaint and the facts raised in the parties' interviews, to the extent reasonably possible. Either party has the right to raise any concerns he/she may have regarding a possible conflict of interest with any of the Title IX Deputy Coordinators who have been assigned to the matter. In the event that one of the Title IX Deputy Coordinators has a conflict of interest, they may recuse themselves from the investigation. Parties must raise the issue of a conflict of interest within *two (2)* days of learning the identity of the Title IX Deputy Coordinators assigned as Investigators. Failure to raise a conflict concern within *two (2)* days of learning the identity of the Title IX Deputy Coordinators assigned as Investigators will act as a waiver of any perceived conflict. During the course of the investigation, the Title IX Deputy Coordinators assigned as Investigators may utilize some or all of the following procedures, in whatever order the Title IX Deputy Coordinators assigned as Investigators deems most appropriate. The scope of the Fact-Finding Investigation will not be limited to information provided by the parties or to the violations outlined in the disciplinary complaint. In all cases, the Title IX Deputy Coordinators assigned as Investigators will conduct an adequate, reliable, and impartial investigation into the allegations of the disciplinary complaint, reviewing all evidence deemed to be relevant.



1. *Document Review:* The Title IX Deputy Coordinators assigned as Investigators will then attempt to obtain any of the documents or other materials deemed relevant to the investigation.
2. *Party Interviews:* The Title IX Deputy Coordinators assigned as Investigators will interview the Complainant and the Respondent separately. This meeting is an opportunity for the participant to discuss his/her recollection of the event in question, voice any concerns and to work with the Title IX Deputy Coordinators assigned as Investigators to determine what information may be helpful in the investigation of the allegations. Interviews will be the primary method of collecting information as part of the fact-finding investigation. Parties may also discuss the impact that this experience has had on them. The Title IX Deputy Coordinators assigned as Investigators may interview the parties more than once, as necessary. The Complainant's or Respondent's support person may accompany him/her to all the meetings with the Title IX Deputy Coordinators assigned as Investigators but **may not** participate in the conversation. Prior to sitting in on any interviews, the support person will be required to sign a Non-Retaliation Acknowledgment, agreeing to refrain from any retaliatory conduct against the Complainant or any witnesses in the matter. Failure to sign a Non-Retaliation Acknowledgment will result in the support person being excluded from the interview.
3. *Witness Interviews:* The Title IX Deputy Coordinators assigned as Investigators will attempt to contact and interview any witnesses identified by the parties that the Title IX Deputy Coordinators assigned as Investigators deems to be relevant to the resolution of the disciplinary complaint. The Title IX Deputy Coordinators assigned as Investigators may also interview any other persons which he/she finds to be potentially relevant to this matter. Witness **may not** bring support persons to their interviews. Prior to being interviewed, a witness will be required to sign a Non-Retaliation Acknowledgment, agreeing to refrain from any retaliatory conduct against the parties or any witnesses in the matter. The Title IX Deputy Coordinators assigned as Investigators will employ best efforts to interview relevant witnesses who are no longer on campus, attempting to contact them by telephone or email.
4. *Expert Witnesses:* The Title IX Deputy Coordinators assigned as Investigators reserve the right to consult with any experts which they deem necessary to the determination of the facts of this case. An expert witness could be consulted to review or provide a professional opinion regarding evidence discovered in the Fact-Finding Investigation.

### **Investigation Report**

Once the Fact-Finding Investigation has been completed, the Title IX Deputy Coordinators assigned as Investigators will evaluate the information obtained during this process. The Title IX Deputy Coordinators assigned as Investigators will prepare a report summarizing and analyzing the relevant

facts received through the Fact-Finding Investigation, noting any supporting documentation. The Title IX Deputy Coordinators assigned as Investigators may draw conclusions regarding the credibility of witnesses and reliability of documentation. The Title IX Deputy Coordinators assigned as Investigators will present the Investigation Report to the Title IX Coordinator. The Investigation Report will be shared with the parties, but copies will not be given. Copies of the Investigation Report will be given only to the Title IX Coordinator, except as required by court order.

### **Title IX Coordinator's Decision**

Upon determining that all of the issues regarding the disciplinary complaint have been fully investigated and adequately addressed, the Title IX Coordinator will issue their Decision. The Title IX Coordinator's Decision will be made on the preponderance of the evidence standard—that is whether the facts presented in the Investigation Report support a finding that it is more likely than not that University policy has been violated. The Title IX Coordinator will base their decision solely on the information presented in the Investigation Report and its attachments.

The Title IX Coordinator may issue the following decisions to a disciplinary complaint:

- A finding that a University policy was *violated*. The Title IX Coordinator will then impose the appropriate disciplinary action.
- A finding that a University policy was *not violated* as there is insufficient information to substantiate the allegations of the disciplinary complaint. The Title IX Coordinator will then dismiss the disciplinary complaint.

Once the Title IX Coordinator's Decision has been issued, both the Complainant and the Respondent will be notified by the Title IX Coordinator. Each party will meet with the Title IX Coordinator separately to receive a copy of the Title IX Coordinator's Decision, referencing the supporting information that the Title IX Coordinator relied on from the Investigation Report. If the Title IX Coordinator's Decision results in disciplinary action which includes separation from the University, that sanction will be imposed immediately, regardless of whether an appeal has or will be filed. The Director of Student Conduct has the discretion to allow a Respondent to complete any pending coursework remotely, if deemed appropriate by the faculty members involved.

If a report of stalking or domestic violence that does not meet the Title IX criteria (not gender or relationship based), it may be forwarded to Law Enforcement or Office of Student Conduct on a case by case basis.

### **Appellate Process**

Both the Complainant and Respondent are entitled to appeal the Title IX Coordinator's Decision issued through the Sexual Misconduct Process. The person filing the appeal is the Appellant. An appeal must

be filed, in writing, within *five (5)* business days of their meeting with the Title IX Coordinator. The opposing party will be notified if an appeal has been filed. In some situations, both parties may file an appeal. In this situation, the Appellate Panel will consider and review both appeals together.

An appeal should be filed with the Interim Title IX Coordinator, Annette Thompson, Director of Human Resources via email at [afthomps@uiwtx.edu](mailto:afthomps@uiwtx.edu)

The appeal will be considered by an impartial, trained, three-person Appellate Panel. This Panel will consist of three administrators, staff or faculty members from within the University of the Incarnate Word. These panelists will be specially trained in the adjudication of Sexual Misconduct. The decision regarding the composition of the Appellate Panel will be made at the discretion of the Title IX Coordinator. In considering the appeal, the Appellate Panel will be given the appeal, the Investigation Report, and the Title IX Coordinator's Decision to review.

There are only two grounds on which a Panel's Decision can be appealed:

1. *Procedural Error:* The Appellant alleges there was a deviation or change from the procedures outlined in the Sexual Misconduct Adjudication Process which adversely impacted the outcome of the matter. If the Appellate Panel determines that there was a procedural error which could have altered the outcome of the case, the matter will be remanded to the Title IX Coordinator for a determination regarding the impact of the procedural error on the outcome of the complaint.
2. *New Evidence:* The Appellant alleges that, after the issuing of the Title IX Coordinator's Decision, new evidence became available which would have impacted the outcome of the disciplinary complaint. The Appellant must: (i) present the new evidence; (ii) show why it was unavailable prior to the Title IX Coordinator's Decision; and (iii) show that the new evidence could have altered the outcome of the complaint. The opposing party will be given an opportunity to rebut these assertions by the Appellant. If the Appellate Panel determines that there is evidence that meets these requirements, it will remand the matter to the Title IX Coordinator for investigation and review in light of the new evidence.

### **The Conclusion of the Case**

*Document Retention:* After the Panel's Decision has been issued, and after all appeals by the parties have been exhausted, all materials created by or reviewed by the Title IX Coordinator and/or the Title IX Deputy Coordinators assigned as Investigators will be maintained by the University and for purposes of Title IX Compliance in accordance with retention policies.

## **For Complaints Against Employees and Third Parties**

Allegations of Sexual Misconduct against employees of the University of the Incarnate Word or third parties will be handled under the Discrimination Complaint Processing Guidelines (For Employees and Third Parties).

Although some cases may be appropriate to address and resolve informally, in those cases where a complainant elects to proceed with a formal investigation or the University feels a formal investigation is appropriate, the University of the Incarnate Word will assign appropriately trained Title IX Deputy Coordinators to investigate the discriminatory conduct at issue. Although each investigation will vary based on allegations, scope and other factors, the Complainant and Respondent in each case will be permitted to describe their allegations in support of or in response to the complaint, suggest witnesses to be interviewed, and present evidence. The statements of the parties and witnesses, including any documentation that is relevant to the investigation, as determined relevant and appropriate by the investigator, will be considered by the assigned Title IX Deputy Coordinators.

Interviews will be the primary method of collecting information as part of the fact-finding investigation. It is the responsibility of the Title IX Deputy Coordinators, not the parties, to gather the evidence relevant to the complaint and the facts raised in the parties' statements, to the extent reasonably possible.

In allegations of sexual assault, stalking, and relationship violence (both domestic violence and dating violence) only, both Complainants and Respondents may be more comfortable navigating the process with the help of a support person. A support person is someone whom the party trusts to provide advice and support during the process. A support person can be any person the party feels comfortable confiding in and need not be affiliated with the University of the Incarnate Word (i.e. a friend, a family member, a person from a support or advocacy agency, attorney, etc.). A support person may accompany the party to any part of the adjudication process, including any meetings with the Title IX Deputy Coordinators, and/or Title IX Coordinator. The support person may **NOT** participate in the process in any way and, as such, cannot be a witness to the allegations in the complaint. Attorneys may serve as support persons, with the same rules applying. A support person must agree to sign a Non-Retaliation Acknowledgement form prior to being present for any meeting.

Once the facts and evidence are gathered from all parties, and the Title IX Deputy Coordinators conclude that the fact finding is over, the Title IX Deputy Coordinators will make a recommendation to the Title IX Coordinator whether the preponderance of the evidence indicates that the respondent violated the relevant University of the Incarnate Word anti-discrimination and/or the Sexual Misconduct Policy. The Title IX Deputy Coordinators and/or the Title IX Coordinator will provide their conclusions to the parties and at that time each party will have an opportunity to comment on and respond to the information presented and provide any additional information that may not have been

reviewed by the Title IX Deputy Coordinators but should be considered prior to a decision being rendered regarding the complaint. Any response to the conclusions must be provided to the assigned Title IX Deputy Coordinators within *seven (7)* days. Following these meetings, the Title IX Coordinator will issue a decision in writing and will refer disciplinary action as appropriate to the relevant University office.

In case of a conflict of interest, the Director of Human Resources will make the final decision regarding the complaint.

The complainant and the respondent will be notified contemporaneously in writing of the outcome of the investigation upon its conclusion. Decisions about discipline, if any, related to the investigative findings will be the responsibility of the appropriate office, i.e. the Office for Human Resources, possibly in collaboration with the respondent's manager/supervisor(s), for staff. The appropriate office will make a decision concerning the resolution of the complaint and any corrective action that will be imposed.

The University of the Incarnate Word will make a good faith effort to conduct a fair, impartial investigation in a timely manner designed to provide all parties with resolution. The University of the Incarnate Word will comply with law enforcement requests for cooperation. At times, that cooperation may require the University to temporarily suspend its fact-finding investigation while law enforcement gathers evidence. The University will promptly resume its fact-finding investigation as soon as it is notified that doing so would not impede any law enforcement activities.

In the event of a policy violation, the appropriate University office will review a number of factors in determining appropriate discipline including the nature of the violation and the severity and pervasiveness of the conduct, as well as any steps necessary to address and prevent future concerns. Individuals found in violation of University of the Incarnate Word policy will be subject to disciplinary action, up to and including termination of employment. At any point in the investigative process, including at the beginning or conclusion of an investigation and/or at the disciplinary state, the University of the Incarnate Word may implement interim remedial measures to address the safety of the complainant, other witness, or the University community. Interim measures are also available to those who decide against filing a complaint or choose not to pursue a complaint.

Cooperation and truthfulness by all participants is expected in all investigations. The University of the Incarnate Word recognizes the importance of privacy and confidentiality in these matters and the Title IX Coordinator and Title IX Deputy Coordinators will uphold the privacy and confidentiality of all parties to the extent practicable. Some individuals filing complaints or involved in an investigation may want their identity to remain confidential. In some instances, the respondent can be spoken to without the complainant being identified. In other cases, issues of confidentiality must be balanced against the University of the Incarnate Word's need to investigate and take appropriate action. While discretion

remains important, parties are not restricted from discussing and sharing information relating to their complaints with others who may support them or assist them in presenting their case.

Any and all documents retained at the conclusion of a resolution of a complaint will be maintained by the University of the Incarnate Word in a safe and confidential manner.

Any member of the University of the Incarnate Word community has the right to raise concerns about or file a good faith complaint of discrimination without fear of retaliation. It is unlawful, and it is a violation of University of the Incarnate Word policy to retaliate against an individual for filing a complaint of discrimination or for cooperating in a discrimination investigation.

Retaliation against anyone who reports an incident of discrimination, brings forward a complaint, or who in any way participates in an inquiry or investigation of discrimination is **strictly prohibited**. Retaliation is also prohibited against anyone who opposes, in a reasonable manner, an act or policy believed to constitute a violation of the University of the Incarnate Word non-discrimination/sexual misconduct policies. Retaliation includes things like hostility, intimidation, threats, exclusion or in any way discriminating against an individual because of the individual's complaint or participation in the investigative process. Any person who retaliates against an individual reporting discrimination, filing a discrimination complaint, or participating in a discrimination investigation is subject to disciplinary action up to and including termination by the University.



# Crime Prevention, Security Awareness Training and Fire Safety Programs

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Members of the University of the Incarnate Word community are encouraged to be responsible for their own personal safety and security and the safety of others in the university community.

The University of the Incarnate Word engages in comprehensive educational programming to prevent all crime, including: domestic violence, dating violence, sexual assault and stalking. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for the entire campus community. Campus security, crime prevention, and fire safety procedures are discussed during new student orientation, new resident orientation, parent/family orientation and new employee orientation. Members of UIW Police Department, Environmental Health Safety and Risk Management, and Title IX Coordinator conduct crime prevention, general security and safety awareness presentations, sexual assault, domestic violence and dating violence, stalking, etc. prevention and response presentations when requested by various community groups, including students and employees of the University of the Incarnate Word. During these presentations, the following information is typically provided: crime prevention tips, fire safety information, various crime statistics, information regarding campus security procedures and practices, sexual misconduct policy and procedures, campus and community resources for victims of crime, and encouragement to participants to be responsible for their own safety and security and for the security and safety of others on campus.

Some programs offered to the UIW community include, but are not limited to:

- **General Prevention Programs:** The UIW Police Department officers patrol buildings, parking areas and other open areas to help in the deterrence of crime. The UIW Police Department provides after-hour escorts to students and employees.
- **“Civilian Response to an Active Shooter Event (C.R.A.S.E)”:** community/individual response to an active shooter event as well as other emergencies. Topics discussed will be the “Run, Hide, Fight” philosophy, history of active shooter events, and will provide an open forum for discussion. Hosted by UIW Police Department.
- **“Stay Smart, Stay Safe”:** to provide safety awareness and to educate students about which agency to report certain situations. Hosted by International Students & Scholar Services includes representatives from the FBI, DHS, UIW Police Department, and UIW’s Title IX Coordinator.

- “Film and Conversations about Domestic Violence and Sexual Assault”: a film on domestic violence and sexual assault, accompanied by a discussion with community leaders and resources. Hosted by Graduate Research Librarian/Title IX Deputy Coordinator.
- “Leadership and Choices”: presentation for students that includes a review of the policies in the UIW Student Handbook, reviewing definitions, signs, symptoms, prevention and reporting on issues of alcohol, drugs, social media and posting, behavior on and off campus, sexual misconduct, bystander intervention, resources, and reporting. Hosted by Judicial Educator.
- “Operation Identification”: presentation providing information on various methods of marking and identifying valuable property (textbooks, computers etc.) and recording of identifying information (make, model, serial number). Should a theft occur, this is the first information that a police officer will need to investigate the crime. Hosted by UIW Police Department.
- “Burglary and Theft Prevention”: a program designed to provide our community with the proper education, awareness, by utilizing preventive measures to reduce the opportunity for criminal acts to occur. Thefts of backpacks, purses, laptops, phones, and other electronic gadgets are the most prevalent crime on campus. By working with the police and following a few common-sense recommendations, you can significantly reduce the chances of a thief stealing University or personal property. Hosted by UIW Police Department.
- “Rape Aggression Defense (R.A.D)”: a self-defense program that offers programs for women, children, men and seniors. These offerings provide a truly holistic approach to self-defense education, supporting the necessity of continuous learning. Each of these programs includes educational components comprised of lecture, discussion, physical resistive strategies. All of which are facilitated by certified R.A.D. Instructors supported by a network of dedicated professionals who honor one another’s student through our unique Lifetime Return and Practice Policy. Hosted by UIW Police Department and Student Wellness Center.
- “StormReady”: StormReady communities, counties, Indian nations, universities and colleges, military bases, government sites, commercial enterprises and other groups are better prepared to save lives from the onslaught of severe weather through advanced planning, education and awareness. No community is storm proof, but StormReady can help communities save lives. Hosted by Emergency Health Safety and Risk Management
- “Car Care Clinic”: an annual event that provides a vehicle safety check free of charge. Equipment such as lights, windshield wiper blades, windshield washer fluid, tire pressure and oil condition are checked. The purpose of the event is to provide a basic safety check for vehicles prior to leaving campus for an extended break. Hosted by UIW Police Department and local auto service stations.



- “Oct-*SOBER*-fest”: an annual event centered on reducing underage drinking, binge drinking and driving while intoxicated physical and legal consequences surrounding each. Participants are encouraged to participate in hands on demonstrations using “Drunk Goggles” allowing individuals the opportunity to experience the dangers of impairment from drugs and alcohol without suffering the real consequences. Hosted by Student Success and UIW Police Department.
- “Personal Safety”: presentation providing information to help increase “situational awareness” while on and off campus, recognizing potential threats and hazards as well as suspicious activity. Self-defense options, tools and techniques are discussed including the pros and cons of each. Hosted by UIW Police Department.
- “Sexual Assault Awareness Month (SAAM)”: Sexual Assault Awareness Month (SAAM) is an annual campaign to raise public awareness about sexual assault and educate communities and individuals on how to prevent sexual violence. Each year during the month of April, state, territory, tribal and community-based organizations, rape crisis centers, government agencies, businesses, campuses and individuals plan events and activities to highlight sexual violence as a public health, human rights and social justice issue and reinforce the need for prevention efforts. The theme, slogan, resources and materials for the national SAAM campaign are coordinated by the National Sexual Violence Resource Center each year with assistance from anti-sexual assault organizations throughout the United States. Hosted by Title IX Coordinator.
- “It’s On Us” Pledge and Social Media Campaign: Launched in September 2014, It’s On Us is a national movement to end sexual assault. It’s On Us asks everyone – students, community leaders, parents, organizations, and companies – to step up and realize that the conversation changes with us. It’s a rallying cry to be a part of the solution. The campaign combines innovative creative content and grassroots organizing techniques to spark conversation on a national and local level. Over the past two years, almost 300,000 people have taken a stand against sexual violence by taking the It’s On Us pledge. Hosted by Title IX Coordinator.

## **2017 Fire Safety and Emergency Training**

### Evacuation Coordinator Training

- Emergency evacuation and evacuation chair training – February 2017

### Fire Extinguisher Training

- Main Campus – September 2017

### Fire Drills

- Main Campus – September 2017

### New Student Safety Training

- General Safety, active shooter, fire safety – August 2017

### Resident Assistant Fire Academy

- Smoke house, lecture, Emergency Evacuation, Fire Extinguisher Training – July 2017

### Tabletop Drill

- Active Shooter – November 2017

All crime prevention programs are offered several times during the calendar year and are available upon request.

Resident students must also attend mandatory hall meetings throughout the school year pertaining to a variety of topics including alcohol, drugs, sexual assault, personal security and residence hall security.

UIW recognizes the importance of providing a safe and healthy work environment for its employees. Employees are expected to participate in safety programs and are required to observe safety rules, regulations and instructions provided in UIW Safety Handbook as well as State and Federal Law.

## **Workplace Violence Prevention**

UIW is committed to preventing workplace violence and to maintaining a safe work environment. UIW has adopted guidelines to deal with acts of violence, intimidation, harassment, or other threatening forms of behavior that may occur on its premises, or between employees at UIW sponsored events. UIW is committed to taking a proactive stance to ensure that a safe working environment is provided for all employees. It is every employee's responsibility to assist in establishing and maintaining a violence-free environment. Therefore, each employee is expected to report those incidents that constitute acts of violence or threats of violence.

Without exception, acts of violence and threats of violence are not permitted and will not be tolerated. All such acts and threats, even those made in apparent jest, will be taken seriously and will lead to discipline up to and including termination.

Possession of non-work-related weapons on UIW premises or at UIW sponsored events shall constitute a threat of violence. Any direct or indirect indication of intent to harm a person or damage UIW property, whether communicated verbally or nonverbally, shall also be regarded as a threat of violence.



# Drug and Alcohol Policy

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To comply with the Drug Free Schools and Communities Act of 1989 and subsequent amendments, students and employees of UIW are informed that strictly enforced policies are in place which prohibits the unlawful possession, use or distribution of any illicit drugs, including alcohol, on university property or as part of any university sponsored activity. Students and employees are also subject to all applicable legal sanctions under local, state and federal law for any offenses involving illicit drugs on university property or at university sponsored activities.

The university affirms that illegal drug use is wrong and harmful. The use of illegal drugs and alcohol abuse by students and employees could result in cognitive deficits, loss of productivity and other health risks. These risks include an increased incidence of accidents which may result in death or permanent injury. For information regarding the health effects of alcohol/drug use, the law and resources available to UIW students and staff, please see the appendices of this document.

Students exhibiting signs of excessive alcohol consumption will, at a UIW Campus Police officer's discretion, be transported via Emergency Medical Services (EMS), and at the student's expense, for medical attention. Refusal to cooperate with EMS personnel may result in arrest for Emergency Detention in order to ensure the student's health and safety.

## **Policy on Parental Notification**

UIW is concerned about students who improperly use alcohol and other drugs and the effects such use may have on their health, academic success, interpersonal relationships and, ultimately, their future.

The UIW alcohol policy expressly forbids possession and/or consumption of alcohol by students, employees or guests who are under the minimum legal drinking age of 21 years. Possession of drug paraphernalia and the use, manufacture, sale, or distribution of illegal drugs, whether on or off campus, by any student is also prohibited. In accordance with the Family Educational Rights and Privacy Act (FERPA), the Associate Dean of Judicial Affairs (or designee) reserves the right to notify the parents/guardians of students under 21 years of age, and the parents/guardians of dependent students, regardless of age, of any incident in which their student is found responsible for violating the UIW alcohol and drug policy.

## **Alcohol Policy**

The following sections describe UIW's policy regarding the sale, service, distribution, and consumption of alcoholic beverages on university property or at university sponsored events in accordance with federal, state and local laws.

## Basic Guidelines

1. Students who are 21 years of age or older are permitted to possess and consume alcohol in designated university housing rooms, if not residing with minors or if minors are not present. Students who are of legal drinking age may not share or provide alcohol to any students, employees or guests who are under 21 years of age.
2. Those under the minimum legal drinking age of 21 years are not permitted to possess or consume alcohol or provide alcohol beverages to others anywhere on university property or at university sponsored events. Drinking games are prohibited on campus.
3. The university will not sell, serve or permit the sale of alcohol on campus except in specifically designated building or facilities names by the President of the university. The Director of Student Conduct will maintain a current list of those facilities authorized for an alcohol permit on a permanent or temporary basis (as designated by the President of the University).
4. Alcohol beverages may not be possessed or consumed in classrooms, hallways, residence hall lounges, on athletic grounds, in the pool area, or in campus public areas including parking lots, streets and sidewalks or any other area unless designated by the President of the university. Any area on campus can be designated for “temporary use” at the discretion of the President or Director of Student Conduct.
5. Alcoholic beverages may be sold, served, or consumed in special use facilities only if the activity is (a) in compliance with law, and (b) occurs at social gatherings approved by the Director of Student Conduct or the President of the University.
6. Any sponsoring person or organization must obtain prior written approval from the Director of Student Conduct for the sale, service or consumption of alcoholic beverages for a specific event. The Director of Student Conduct reserves the right to deny the sale or consumption of alcoholic beverages at any event with sound reason.
7. The Director of Student Conduct may approve alcoholic beverages at events meeting all the following conditions (a) The event is held in a special-use location, facility, or building; (b) The event is requested by an administrator, faculty, staff, student organization, university department or division; (c) The event will have a majority of individuals over 21 years of age in attendance; (d) Food is served and alternate non-alcoholic beverages are provided; (e) The sale and serving of alcoholic beverages be discontinued at least one hour before the event ends; (f) proper security for the event is provided at ticket booths and distribution areas where alcohol is sold and/or served and officers patrol the event location, and (g) Alcohol is dispensed by a licensed Texas Alcohol Beverage Commission (TABC) server or is BYOB\*. \*with permission

8. The Director of Student Conduct, UIW Police Chief, Director of Special Events, and Director of University Events and Student Programs (if student group or organization) will determine the adequate number of security officers for the event.
9. At the beginning of each academic year, the Director of Student Conduct or designee will publicize this policy in any of the following ways (a) An article in The Logos, addressed to all in the university community; (b) a memorandum to the presidents or chief officers of all student organization and their faculty or staff sponsors; (c) a presentation to all transfer and beginning students during the orientation process; and/or (d) a memorandum to the President, vice presidents, deans, and faculty.

### **Procedures for Serving Alcohol on Campus**

1. A request for approval of service and consumption of alcoholic beverages at an on-campus event will be directed to the Director of Student Conduct at least thirty (30) working days prior to the event. Sponsors initiating such a request should obtain an "alcoholic beverage activity permit" from the Director of Student Conduct or the Director of Special Events.
2. At least fifteen (15) working days prior to the date of the proposed event, the sponsor should take the completed form to the Director of Special Events, who will inform the sponsor of any specific policy or procedural limitations regarding the use of the facility. If the Director of Special Events approves the proposed event, he or she will sign the "alcoholic beverage activity" permit and return it to the sponsor.
3. If the University's food service contractor will be used to serve the alcoholic beverages, the sponsor must contact the contractor at least fifteen (15) working days prior to the proposed event. The food service contractor should inform the sponsor of all requirements for service on the proposed date, and will coordinate TABC permits, if necessary.
4. The sponsor should then contact the Director of Campus Police at least fifteen (15) working days prior to the scheduled event in order to determine the need for officers at the scheduled event. The Director will assign the number of officers and assess the costs to be incurred by the sponsor. If he/she approves the proposed event, the Director will then sign the alcoholic beverage permit and return it to the sponsor.
5. The sponsor will deliver the form to the Director of Student Conduct. If the Director approves the event, he or she will sign the form, notify the sponsor, and send copies to offices involved in coordination of the event.

6. After the Director of Student Conduct approves the event, the sponsor will notify the Director of Special Events who will then place the event on the University Calendar.
7. If a planned event is canceled, the sponsor is responsible for notifying the Director of Student Conduct, the Directors of Campus Police, Special Events and Dining Services as soon as possible. The University will ensure that all permits required by the Texas Alcohol Beverage Commission (TABC) are approved prior to the activity.
8. Student organizations or groups should review the Student Organization Handbook - Requirement for Securing an Alcohol Permit at <http://www.uiw.edu/studentconduct/UIWHandbookSCC.html>

### **Violations of the University Alcohol Policy**

UIW prohibits the unauthorized possession, use, or distribution of alcoholic beverages to others except as expressly permitted by law and UIW's Alcohol Policy. Students who violate these policies can expect significant sanctions, up to an including suspension or expulsion from the university. UIW's conduct system allows parent/guardians to be notified when their student who is under 21 years old has been found responsible for violating the alcohol policy. Although each student's alleged violation of the policy is reviewed on an individual basis, the sanctions below provide general guidelines for violations of UIW's alcohol policy.

#### **1. Minor in Possession/Consumption of Alcohol or Residence Life Alcohol Policy Violations:**

**First Offense** - Possible sanctions may include, but are not limited to:

- a. Participation in an alcohol education activity and/or a Minor in Possession course, at the student's expense;
- b. Authorship of a research/reflection essay;
- c. Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
- d. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**Second Offense** - Possible sanctions may include, but are not limited to:

- a. Mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor's evaluation;
- b. Authorship of a research/reflection essay;
- c. Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
- d. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**Third and Subsequent Offenses** - Possible sanctions may include, but are not limited to:

- a. Suspension or expulsion from university housing and/or the university;
- b. Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
- c. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

2. **Purchasing, Selling or Providing Alcohol to Minors:**

**First Offense - Possible sanctions may include, but are not limited to:**

- a. Participation in an alcohol education activity at the student's expense and as determined by the Associate Dean of Judicial Affairs (or designee);
- b. Authorship of a research/reflection essay;
- c. Notification of parents/guardians of students under the minimum legal drinking age of 21 years;
- d. Eligibility restrictions;
- e. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**Second and Subsequent Offenses - Possible sanctions may include, but are not limited to:**

- a. Suspension from the university;
- b. Notification of parents/guardians of students under the minimum legal drinking age of 21 years;
- c. Mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor's evaluation;
- d. Notification of law enforcement authorities;
- e. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

3. **Driving Under the Influence/Driving While Intoxicated:**

UIW is concerned about students who violate state and local laws regarding consumption of alcohol and the operation of motor vehicles. In accordance with state law, the university abides by the legal definition of intoxicated as "not having the normal use of mental or physical faculties by reason of introduction of alcohol, a controlled substance, a drug, a dangerous drug, a combination of two or more of those substances, or any other substance into the body" (Texas Penal Code, Title 10, Chapter 49, Section 49.01) or 0.08 Breath or Blood Alcohol Concentration. In addition, students under the legal minimum drinking age of 21 years who are found to have any detectable amount of alcohol in their systems will be considered driving under the influence of alcohol and subject to penalties under that offense. Possible sanctions include:



**First Offense - Possible sanctions may include, but are not limited to:**

- a. Loss of driving and/or parking privileges on campus for a specified period of time;
- b. Participation in an alcohol education activity and/or a Minor in Possession course, at the student's expense and as determined by the Associate Dean of Judicial Affairs (designee);
- c. Authorship of a research/reflection essay;
- d. Notification of parents/guardians of students under the minimum legal drinking age of 21 years;
- e. Eligibility restrictions; and/or
- f. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**Second and Subsequent Offenses - Possible sanctions may include, but are not limited to:**

- a. Suspension or expulsion from the university;
- b. Notification of law enforcement authorities;
- c. Notification of parents/guardians of students under the minimum legal drinking age of 21 years; and/or
- d. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**Illegal Drug Policy**

The following sections describe UIW's policy regarding the possession, use, sale, manufacture, and distribution of illegal drugs on or off university property or at university sponsored events in accordance with federal, state and local laws. Students who violate these policies can expect significant sanctions, up to an including suspension or expulsion from the university however, this policy provides flexibility for the university in addressing drug related offenses which occur on or off campus. Moreover, it permits the university to address its fundamental Mission of holistic education and the development of human potential.

**Violations of the Illegal Drug Policy**

While recognizing that there is a need to address violations related to the use or possession of controlled substances, the university must address the education and well-being of all its students and employees. In addition to university imposed sanctions, students and employees are subject to all legal sanctions under federal, state and local law for any offenses involving illegal drugs on university property or at university activities.

Although each student's alleged violation of the policy is reviewed on an individual basis, the sanctions below provide general guidelines for violations of UIW's drug policy.

## **Manufacture, Sale or Distribution of Illegal Drugs**

### **First Offense - Possible sanctions may include, but are not limited to:**

- a. Expulsion from the university;
- b. Notification of parents/guardians of students under 21 years of age;
- c. Notification of law enforcement authorities; and/or
- d. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

## **For the Possession or Use of Drug Paraphernalia, Synthetic Substances and/or Illegal Drugs:**

Drug paraphernalia (e.g. bong, pipes), illegal drugs, and synthetic substances (e.g. K2, Spice) whose common purpose is to replicate the effects of illegal substances are prohibited on campus.

### **First Offense - Possible sanctions may include, but are not limited to:**

- a. Participation in a drug education activity, at the student's expense and as determined by the Associate Dean of Judicial Affairs (or designee);
- b. Authorship of a research/reflection essay;
- c. Notification of parents/guardians of students under 21 years of age;
- d. University housing probation for the long semester in which the infraction occurred (typically this constitutes fall or spring). The severity of the sanction will be determined at the discretion of the Director of Student Conduct/Associate Dean of Judicial Affairs.
- e. Notification of law enforcement authorities; and/or
- f. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

**NOTE: Depending upon the severity of the offense, suspension or expulsion is a possible sanction for a first offense.**

### **Second Offense - Possible sanctions may include, but are not limited to:**

- a. Notification of parents/guardians of students under 21 years of age;
- b. Suspension from the university for a period of not less than the remainder of the semester in which the infraction occurred (Typically this constitutes a long semester, fall or spring.); or expulsion from the university.
- c. If suspension is imposed, mandated substance abuse assessment by an approved agency and required compliance with the assessing counselor's evaluation;
- d. Notification of law enforcement authorities;
- e. Other sanctions as determined by the Associate Dean of Judicial Affairs (or designee).

### **Third Offense**

- a. A subsequent violation following a return to the university following suspension will result in expulsion.

## **Voluntary Disclosure/Safe Harbor**

### **For Students:**

A student who has engaged in prohibited drug/banned drug or alcohol use is encouraged to seek assistance from Associate Dean of Judicial Affairs by voluntarily disclosing use prior to an alcohol or drug violation.

If the student seeks assistance prior to being identified as having violated this policy, -the impermissible use will not be deemed an offense for purposes of determining sanctions under this policy. The Director of Student Conduct and the Associate Dean of Judicial Affairs will work collaboratively to enforce this policy and to support all students participating in the Voluntary Disclosure/Safe Harbor program. Any student entering the safe harbor program may be required to take a drug test (at the student's expense) to establish a baseline for follow up testing.

Upon requesting Safe Harbor, a student must meet with Director of Student Conduct or the Associate Dean of Judicial Affairs. This meeting must take place within 7 days of the student's request for Safe Harbor. The purpose of the meeting is to discuss the student's needs, and an initial plan to address the student's illegal alcohol or other drug use (e.g. substance abuse assessment; counseling; treatment, etc.).

While participating in the Safe Harbor program, the student must fulfill the planned requirements assigned by the Director of Student Conduct/Associate Dean of Judicial Affairs. (Requirements will include speaking/meeting with a counselor/therapist about their substance abuse; receiving a substance abuse assessment from an assigned agency, etc.).

If a student fails to meet with the Director of Student Conduct/Associate Dean of Judicial Affairs within 7-day timeframe, the request for Safe Harbor is considered null and void, and the student is subject to all potential consequences of illegal drug use.

The student-will be permitted to remain in Safe Harbor for a reasonable period of time as determined by their treatment plan.

If the student is not permitted to continue participation as instructed by the counselor/therapist, he/she will not be permitted to return to participation until the counselor/therapist has determined that re-entry into intercollegiate sports is appropriate.

At the conclusion of the treatment plan the student/student-athlete will be required to undergo a screening to verify that the student-athlete is free of illegal substances.

Failing to complete the treatment plan and/or any other requirements from the Director of Student Conduct and/or having a positive test for any banned substance that indicates new use after entering the program will be deemed a first offense under this policy.

### **Alcohol & Other Drug Education Required Programs for Incoming Students**

The University of the Incarnate Word has joined many other schools in the country by providing online alcohol education and sexual assault prevention. All first year and new transfer students are required to take each of these online courses provided by EduRisk.org. The programs are offered free of charge to the student.

#### **Healthy Relationships and Dating Violence**

Topics Covered:

- Characteristics of healthy and unhealthy relationships
- Forms of dating abuse, including abuse in the LBGT community
- Victims of cyber abuse
- How students can get help

#### **Harassment / Respect Among Peers**

Topics Covered:

- The types of behaviors that can be considered harassment
- How to address and report harassing behaviors

#### **Know Your Limit**

Topics Covered:

- The importance of moderating alcohol intake
- The dangers of binge drinking
- Ways to intervene if friends have had too much to drink

#### **Lasting Choices: Protecting Our Campus From Sexual Assault**

Topics covered:

- Sexual assault investigations
- The role of alcohol in sexual assault
- How to report incidents
- Intervention strategies

## **Alcohol and Other Drug Resources and Prevention Education Opportunities**

Students are encouraged to participate in co-curricular alcohol and other drug education/prevention programming offered throughout the year. The programming is both active and passive and is free to enrolled students. The activities include such events as: National Night Out, Guest Speakers, On-line programs; Risk Management Training; Residence Life programming, etc.

### **Alcohol: How Do You Measure Up?**

An Interactive Assessment Tool; Program takes approximately 20 minutes This tool lets students examine their drinking habits and compare them to their peers. It highlights impact such as:

- Money spent on drinks
- Caloric intake
- Possible adverse outcomes



**For Employees:**

Free, confidential initial counseling for alcohol and drug abuse issues is available to employees through Employee Assistance Plan, and other referral resources. Services will include assessment, individual counseling, referral and case management.

Educational programs and materials are also available. A list of programs is available for those employees who wish to seek help for drug and alcohol abuse problems.

Our group medical plan provides certain benefits for employees who receive such services. Employees should consult their insurance booklet or contact the Office of Human Resources for further information.

Employees who request assistance or referral for drug or alcohol abuse will not be disciplined for making the request but, depending on the nature of the job, may be temporarily transferred or placed on a leave of absence if safety considerations so require.

Employees experiencing problems with drugs or alcohol are encouraged to seek assistance before detection of drug or alcohol abuse subjects them to disciplinary action. Once an employee is found to have violated this policy, his/her offer to be referred for rehabilitation on a voluntary basis will not necessarily limit disciplinary action and may have no bearing whatsoever.



# Crime Definitions

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Federal Bureau of Investigation Uniform Crime Reporting/National Incident-Based Reporting System Crime Definitions

Excerpted from the Implementing Regulations of the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (originally the Campus Security Act) originally published in the Federal Register on April 29, 1994 (Vol. 59, No. 82) and November 1, 1999 (Vol 64, No. 210).

The following definitions are to be used for reporting the crimes listed in 34 CFR sec. 668.46 (previously 668.47) in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations and liquor law violations are excerpted from the Uniform Crime Reporting Handbook.

The definitions of forcible and non-forcible sex offenses are excerpted from the National Incident- Based Reporting System Edition of the Uniform Crime Reporting Handbook.

## Crime Definitions from the Uniform Crime Reporting Handbook

**Arson** – Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Criminal Homicide-Manslaughter by Negligence** – The killing of another person through gross negligence.

**Criminal Homicide-Murder and Non-Negligent Manslaughter** – The willful (non-negligent) killing of one human being by another.

**Robbery** – The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that the injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.).

**Burglary** – The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft** – The theft or attempted theft of a motor vehicle (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.).

**Weapon Law Violations** – The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations** – Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations** – The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Sex Offenses (Forcible)** – Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

**Forcible Rape** – The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy** – Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.



**Sexual Assault With An Object** – The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling** – The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sex Offenses-Non-forcible** – Unlawful non-forcible sexual intercourse

**Incest** – Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape** – Non-forcible sexual intercourse with a person who is under the statutory age of consent.

## **Domestic Violence, Dating Violence, and Stalking additions from the Violence Against Women Reauthorization Act of 2013 (VAWA):**

### **Domestic Violence:**

A Felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

### **Dating Violence:**

The term “dating violence” means violence committed by a person:

- Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- The existence of such a relationship shall be determined based on the reporting party’s statement with consideration of:
  - The length of the relationship;
  - The type of relationship;
  - The frequency of interaction between the persons involved in the relationship.
- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

### **Stalking:**

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person’s safety or the safety of others; or
- Suffer substantial emotional distress. For the purposes of this definition:
- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

**Hate Crimes** – Any of the above offenses, and any other crime involving bodily injury reported to local police agencies or campus security authority, that manifest evidence that the victim was intentionally selected because of the perpetrator’s bias or the perpetrator perceived the person to be in one of the protected group categories. Additionally, on August 14, 2008, the Clery Act was amended to include larceny/simple assault, intimidation, and destruction/damage/vandalism (except arson) as reportable categories of hate crimes. This provision made the Department of Education’s campus hate crime categories identical to the crime categories that have been collected by the Federal Bureau of Investigation (FBI) under the Hate Crime Statistics Act (HCSA) since 1991. These new reporting categories are only reported if motivated by bias as determined by one of the designated bias categories. The types of bias categories include: race, gender, religion, sexual orientation, ethnicity, national origin, gender identity, and disability.

**Definitions:**

To ensure uniformity in reporting nationwide, the following definitions have been adopted for use in hate crime reporting:

- **Bias**—A preformed negative opinion or attitude toward a group of persons based on their race, religion, disability, sexual orientation, or ethnicity/national origin.
- **Bias Crime**—A criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias against a race, religion, disability, sexual orientation, or ethnicity/national origin; also known as Hate Crime.

**Note:** Even if the offender was mistaken in his/her perception that the victim was a member of the group he or she was acting against, the offense is still a bias crime because the offender was motivated by bias against the group.

**Unfounded Crime Reports** - According to Uniform Crime Report (UCR) guidelines, a reported offense can be cleared as unfounded by a sworn law enforcement authority “if the investigation shows that no offense occurred nor was attempted.” These cases thus remain as official crime reports and are included in the departmental statistics; however, they are explicitly labeled as “unfounded” cases within UCR reports on the various index crimes. According to UCR guidelines, the statistics on unfounded cases should include crime reports that are either: False or Baseless.

**Sex Offenses Definitions are from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program**

Source: Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register November 1, 1999, Vol. 64, No. 210. Statistical Information/Crime Statistics

# Statistical Data: Criminal Offenses, Arrests, & Judicial Referrals (by Campus)

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## University of the Incarnate Word

### On-Campus Properties:

- University of the Incarnate Word Campus
- Incarnate Word High School
- Feik School of Pharmacy
- McCracken House



### Non-Campus Properties:

- Northeast Campus (Rolling Oaks Mall), San Antonio
- Saint Anthony Catholic High School, San Antonio
- Corpus Christi Center, Corpus Christi
- Alamo University Center, San Antonio
- Professional Golf Management Center
- European Study Center, Heidelberg Germany
- Pecan Valley Center, San Antonio (Closed – March 2016)
- Killeen Center, Killeen Texas (Closed – November 2017)
- Alamo University Center, Universal City Texas (Closed – September 2017)

## University of the Incarnate Word School of Physical Therapy and Saidoff Center

### On-Campus Properties:

- University of the Incarnate Word School of Physical Therapy and Saidoff Center

## University of the Incarnate Word Rosenberg School of Optometry

### On-Campus Properties:

- University of the Incarnate Word Rosenberg School of Optometry

### Non-Campus Properties:

- Bowden Eye & Health Care Center, San Antonio
- San Antonio Lighthouse Clinic, San Antonio
- CommuniCare West, San Antonio
- Community Eye Center, Fort Worth

Statistical data was requested for the following Non-Campus locations from local law enforcement with no response:

- Centro Universitario Incarnate Word

The University of the Incarnate Word does not have any off-campus student organizations with non-campus housing facilities.

The information appearing on the following pages contain statistical data relating to Clery reportable crimes using data obtained by the University of the Incarnate Word Police Department from outside law enforcement agencies, Title IX and the Office of Student Conduct.

Note: On-Campus Housing is a subset of the On-Campus category.

Note: The three reported On-Campus Motor Vehicle Thefts were Golf Carts. The Golf Carts were later recovered on campus.

Note: The Non-Campus Murder reported at the Rolling Oaks Mall site occurred during the weekend, when the UIW facility within the mall was closed. The event occurred in a common area of the building that normally would be accessible to students and staff.

## University of the Incarnate Word – Main Campus

### Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.

Criminal offense	Total occurrences On campus		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	2	1	1
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	1
h. <u>Aggravated assault</u>	2	1	0
i. <u>Burglary</u>	3	8	3
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	4	3
k. <u>Arson</u>	0	1	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For 2017, line C. A rape was reported in 2017 that occurred in 2015.

### Criminal Offenses - On-campus Student Housing Facilities

Of those criminal offenses reported to have occurred On Campus, enter the number that occurred in On-campus Student Housing Facilities.

Criminal offense	Total occurrences in On-Campus Student Housing Facilities		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	2	1	1
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	1
h. <u>Aggravated assault</u>	2	0	0
i. <u>Burglary</u>	1	8	2
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

**Caveat:**

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For 2017, line C. A rape was reported in 2017 that occurred in 2015.

## Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on Noncampus buildings or property.

Criminal offense	Total occurrences in or on Noncampus buildings or property			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	1	1
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	1	3	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	3	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	1	2	1	1
k. <u>Arson</u>	0	0	0	0

### Caveat:

If you have changed prior years' data, you must add a caveat explaining the change. Use the following format: "For (YEAR), Line (X) was changed from (A) to (B) because (REASON)."

For 2017, line (a.) the Non-Campus Murder reported at the Rolling Oaks Mall site occurred during the weekend, when the UIW facility within the mall was closed. The event occurred in a common area of the building that normally would be accessible to students and staff.

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.

Criminal offense	Total occurrences on Public Property			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	1	0	0	0
k. <u>Arson</u>	0	0	0	0

## Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	2017 Total	Occurrences of Hate crimes							
		Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes							
		Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0



Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
<hr/>										
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## Hate Crimes - On-campus Student Housing Facilities

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in On-Campus Student Housing Facilities. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0

h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## Hate Crimes - Noncampus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0

i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin		
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
	Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin		
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0

h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2015	2016	2017
a. <u>Domestic violence</u>	1	1	0
b. <u>Dating violence</u>	2	1	2
c. <u>Stalking</u>	1	4	1

## VAWA Offenses - On-campus Student Housing Facilities

For each of the following crimes, enter the number reported to have occurred in On-campus Student Housing Facilities.

Crime	Total occurrences in On-campus Student Housing Facilities		
	2015	2016	2017
a. <u>Domestic violence</u>	1	0	0
b. <u>Dating violence</u>	2	0	1
c. <u>Stalking</u>	1	1	1

## VAWA Offenses - Noncampus

For each of the following crimes, enter the number reported to have occurred in or on Noncampus buildings or property.

Crime	Total occurrences in or on Noncampus buildings or property		
	2015	2016	2017
a. <u>Domestic violence</u>	1	1	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	1	0

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2015	2016	2017
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	6	2	1
c. <u>Liquor law violations</u>	12	6	2

## Arrests - On-campus Student Housing Facilities

Of those Arrests for crimes that occurred On Campus, enter the number of crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	2	0
c. <u>Liquor law violations</u>	8	6	2

## Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	3	6	0
c. <u>Liquor law violations</u>	1	0	0

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

Do NOT include drunkenness or driving under the influence in Liquor law violations.

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	2	0
b. <u>Drug abuse violations</u>	36	7	9
c. <u>Liquor law violations</u>	89	62	53

## Disciplinary Actions - On-campus Student Housing Facilities

Enter the number of persons referred for disciplinary action for crimes that occurred in On-campus Student Housing Facilities for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	1	0
b. <u>Drug abuse violations</u>	26	7	7
c. <u>Liquor law violations</u>	77	56	53

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

**The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.**

**If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.**

**Count unfounded crimes in the year in which they were originally reported.**

	Number		
	2015	2016	2017
a. <u>Total unfounded crimes</u>	0	0	0



## University of the Incarnate Word School of Physical Therapy

### Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred On Campus.				
Criminal offense	Total occurrences On campus			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0
k. <u>Arson</u>	0	0	0	0

### Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on Public Property.				
Criminal offense	Total occurrences on Public Property			
	2015	2016	2017	
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0	0
c. <u>Rape</u>	0	0	0	0
d. <u>Fondling</u>	0	0	0	0
e. <u>Incest</u>	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0
g. <u>Robbery</u>	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0
i. <u>Burglary</u>	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0
k. <u>Arson</u>	0	0	0	0

## Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0

i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred on Public Property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	2016 Total	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	2015 Total	Occurrences of Hate crimes								
		Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0

h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.				
Crime	Total occurrences On Campus			
	2015	2016	2017	
a. <u>Domestic violence</u>	0	0	0	0
b. <u>Dating violence</u>	0	0	0	0
c. <u>Stalking</u>	0	0	0	0

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.				
Crime	Total occurrences on Public Property			
	2015	2016	2017	
a. <u>Domestic violence</u>	0	0	0	0
b. <u>Dating violence</u>	0	0	0	0
c. <u>Stalking</u>	0	0	0	0

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus. Do NOT include drunkenness or driving under the influence in Liquor law violations.				
Crime	Number of Arrests			
	2015	2016	2017	
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0	0
b. <u>Drug abuse violations</u>	0	0	0	0
c. <u>Liquor law violations</u>	0	0	0	0

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property. Do NOT include drunkenness or driving under the influence in Liquor law violations.				
Crime	Number of Arrests			
	2015	2016	2017	
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0	0
b. <u>Drug abuse violations</u>	0	0	0	0
c. <u>Liquor law violations</u>	0	0	0	0

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories. Do not include disciplinary actions that were strictly for school policy violations. If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest. Do NOT include drunkenness or driving under the influence in Liquor law violations.				
Crime	Number of persons referred for Disciplinary Action			
	2015	2016	2017	
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0	0
b. <u>Drug abuse violations</u>	0	0	0	0
c. <u>Liquor law violations</u>	0	0	0	0

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

**The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.**

**If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.**

**Count unfounded crimes in the year in which they were originally reported.**

	Number		
	2015	2016	2017
a. <u>Total unfounded crimes</u>	0	0	0

## University of the Incarnate Word Rosenberg School of Optometry

### Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred <u>On Campus</u> .			
Criminal offense	Total occurrences On campus		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0
k. <u>Arson</u>	0	0	0

### Criminal Offenses - Noncampus

For each of the following criminal offenses, enter the number reported to have occurred in or on <u>Noncampus</u> buildings or property.			
Criminal offense	Total occurrences in or on Noncampus buildings or property		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	1
k. <u>Arson</u>	0	0	0

### Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on <u>Public Property</u> .			
Criminal offense	Total occurrences on Public Property		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Manslaughter by Negligence</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	1	1	0
k. <u>Arson</u>	0	0	0

## Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred On campus. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes									
	2017 Total	Category of Bias for crimes reported in 2017								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0



Criminal offense	Occurrences of Hate crimes								
	2015 Total	Category of Bias for crimes reported in 2015							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National Origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

## Hate Crimes - Noncampus

For the criminal offenses listed below, first enter the total number of Hate Crimes that were reported to have occurred in or on Noncampus buildings or property. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2016 Total	Category of Bias for crimes reported in 2016								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0

i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of **Hate Crimes** that were reported to have occurred on **Public Property**. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes								
	2017 Total	Category of Bias for crimes reported in 2017							
		Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes								
	2016 Total	Category of Bias for crimes reported in 2016							
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>	0	0	0	0	0	0	0	0	0

Criminal offense	Occurrences of Hate crimes									
	2015 Total	Category of Bias for crimes reported in 2015								
		Race	Religion	Sexual orientation	Gender	Gender identity	Disability	Ethnicity	National origin	
a. <u>Murder/ Non-negligent manslaughter</u>	0	0	0	0	0	0	0	0	0	0
c. <u>Rape</u>	0	0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>	0	0	0	0	0	0	0	0	0	0
e. <u>Incest</u>	0	0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>	0	0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>	0	0	0	0	0	0	0	0	0	0

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h. <u>Aggravated assault</u>	0	0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>	0	0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0	0	0	0	0	0	0	0
k. <u>Arson</u>	0	0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>	0	0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>	0	0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>	0	0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/ vandalism of property</u>	0	0	0	0	0	0	0	0	0	0

## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred On Campus.

Crime	Total occurrences On Campus		
	2015	2016	2017
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

## VAWA Offenses - Noncampus

For each of the following crimes, enter the number reported to have occurred in or on Noncampus buildings or property.

Crime	Total occurrences in or on Noncampus buildings or property		
	2015	2016	2017
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on Public Property.

Crime	Total occurrences on Public Property		
	2015	2016	2017
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

## Arrests - On campus

Enter the number of Arrests for each of the following crimes that occurred On Campus.

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Arrests - Noncampus

Enter the number of Arrests for each of the following crimes that occurred in or on Noncampus buildings or property.

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Arrests - Public Property

Enter the number of Arrests for each of the following crimes that occurred on Public Property.

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Disciplinary Actions - On Campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Disciplinary Actions - Noncampus

Enter the number of persons referred for disciplinary action for crimes that occurred in or on Noncampus buildings or property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

**The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.**

**If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.**

**Count unfounded crimes in the year in which they were originally reported.**

	Number		
	2015	2016	2017
a. <u>Total unfounded crimes</u>	0	0	0

University of the Incarnate Word School of Osteopathic Medicine

## Criminal Offenses - On campus

For each of the following criminal offenses, enter the number reported to have occurred <u>On Campus</u> .			
Criminal offense	Total occurrences On campus		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>			<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>			<input type="text" value="0"/>
c. <u>Rape</u>			<input type="text" value="0"/>
d. <u>Fondling</u>			<input type="text" value="0"/>
e. <u>Incest</u>			<input type="text" value="0"/>
f. <u>Statutory rape</u>			<input type="text" value="0"/>
g. <u>Robbery</u>			<input type="text" value="0"/>
h. <u>Aggravated assault</u>			<input type="text" value="0"/>
i. <u>Burglary</u>			<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)			<input type="text" value="0"/>
k. <u>Arson</u>			<input type="text" value="0"/>

## Criminal Offenses - Public Property

For each of the following criminal offenses, enter the number reported to have occurred on <u>Public Property</u> .			
Criminal offense	Total occurrences on Public Property		
	2015	2016	2017
a. <u>Murder/Non-negligent manslaughter</u>			<input type="text" value="0"/>
b. <u>Manslaughter by Negligence</u>			<input type="text" value="0"/>
c. <u>Rape</u>			<input type="text" value="0"/>
d. <u>Fondling</u>			<input type="text" value="0"/>
e. <u>Incest</u>			<input type="text" value="0"/>
f. <u>Statutory rape</u>			<input type="text" value="0"/>
g. <u>Robbery</u>			<input type="text" value="0"/>
h. <u>Aggravated assault</u>			<input type="text" value="0"/>
i. <u>Burglary</u>			<input type="text" value="0"/>
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)			<input type="text" value="0"/>
k. <u>Arson</u>			<input type="text" value="0"/>

## Hate Crimes - On campus

For the criminal offenses listed below, first enter the total number of **Hate Crimes** that were reported to have occurred **On campus**. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes										
	Total by year			Category of Bias for crimes reported in 2017							
	2015	2016	2017	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>			0	0	0	0	0	0	0	0	0
c. <u>Rape</u>			0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>			0	0	0	0	0	0	0	0	0
e. <u>Incest</u>			0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>			0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>			0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>			0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>			0	0	0	0	0	0	0	0	0
j. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)			0	0	0	0	0	0	0	0	0
k. <u>Arson</u>			0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>			0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>			0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>			0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>			0	0	0	0	0	0	0	0	0

## Hate Crimes - Public Property

For the criminal offenses listed below, first enter the total number of **Hate Crimes** that were reported to have occurred on **Public Property**. Then break down each total by category of bias (e.g., race, religion).

Criminal offense	Occurrences of Hate crimes										
	Total by year			Category of Bias for crimes reported in 2017							
	2015	2016	2017	Race	Religion	Sexual orientation	Gender	Gender Identity	Disability	Ethnicity	National origin
a. <u>Murder/ Non-negligent manslaughter</u>			0	0	0	0	0	0	0	0	0
c. <u>Rape</u>			0	0	0	0	0	0	0	0	0
d. <u>Fondling</u>			0	0	0	0	0	0	0	0	0
e. <u>Incest</u>			0	0	0	0	0	0	0	0	0
f. <u>Statutory rape</u>			0	0	0	0	0	0	0	0	0
g. <u>Robbery</u>			0	0	0	0	0	0	0	0	0
h. <u>Aggravated assault</u>			0	0	0	0	0	0	0	0	0
i. <u>Burglary</u>			0	0	0	0	0	0	0	0	0
g. <u>Motor vehicle theft</u> (Do not include theft from a motor vehicle)			0	0	0	0	0	0	0	0	0
k. <u>Arson</u>			0	0	0	0	0	0	0	0	0
l. <u>Simple assault</u>			0	0	0	0	0	0	0	0	0
m. <u>Larceny-theft</u>			0	0	0	0	0	0	0	0	0
n. <u>Intimidation</u>			0	0	0	0	0	0	0	0	0
o. <u>Destruction/damage/vandalism of property</u>			0	0	0	0	0	0	0	0	0



## VAWA Offenses - On Campus

For each of the following crimes, enter the number reported to have occurred <u>On Campus</u> .			
Crime	Total occurrences On Campus		
	2015	2016	2017
a. <u>Domestic violence</u>			<input type="text" value="0"/>
b. <u>Dating violence</u>			<input type="text" value="0"/>
c. <u>Stalking</u>			<input type="text" value="0"/>

## VAWA Offenses - Public Property

For each of the following crimes, enter the number reported to have occurred on <u>Public Property</u> .			
Crime	Total occurrences on Public Property		
	2015	2016	2017
a. <u>Domestic violence</u>			<input type="text" value="0"/>
b. <u>Dating violence</u>			<input type="text" value="0"/>
c. <u>Stalking</u>			<input type="text" value="0"/>

## Arrests - On campus

Enter the number of <u>Arrests</u> for each of the following crimes that occurred <u>On Campus</u> .			
<b>Do NOT include drunkenness or driving under the influence in Liquor law violations.</b>			
Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>			<input type="text" value="0"/>
b. <u>Drug abuse violations</u>			<input type="text" value="0"/>
c. <u>Liquor law violations</u>			<input type="text" value="0"/>

## Arrests - Public Property

Enter the number of <u>Arrests</u> for each of the following crimes that occurred on <u>Public Property</u> .			
<b>Do NOT include drunkenness or driving under the influence in Liquor law violations.</b>			
Crime	Number of Arrests		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>			<input type="text" value="0"/>
b. <u>Drug abuse violations</u>			<input type="text" value="0"/>
c. <u>Liquor law violations</u>			<input type="text" value="0"/>

## Disciplinary Actions - On campus

Enter the number of persons referred for disciplinary action for crimes that occurred On Campus for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>			<input type="text" value="0"/>
b. <u>Drug abuse violations</u>			<input type="text" value="0"/>
c. <u>Liquor law violations</u>			<input type="text" value="0"/>

## Disciplinary Actions - Public Property

Enter the number of persons referred for disciplinary action for crimes that occurred on Public Property for each of the following categories.

**Do not include disciplinary actions that were strictly for school policy violations.**

**If the disciplinary action is the result of an arrest, please do not count it here; count the violation as 1 arrest.**

**Do NOT include drunkenness or driving under the influence in Liquor law violations.**

Crime	Number of persons referred for Disciplinary Action		
	2015	2016	2017
a. <u>Weapons: carrying, possessing, etc.</u>			<input type="text" value="0"/>
b. <u>Drug abuse violations</u>			<input type="text" value="0"/>
c. <u>Liquor law violations</u>			<input type="text" value="0"/>

## Unfounded Crimes

Of those crimes that occurred On Campus, in On-campus Student Housing Facilities, on or in Noncampus property or buildings, and on Public Property, enter the number of crimes that were unfounded.

**The total number of unfounded crimes should include all criminal offenses, hate crimes, domestic violence, dating violence, or stalking incidents that have been unfounded. Arrests and disciplinary actions cannot be unfounded.**

**If a reported crime is investigated by law enforcement authorities and found to be false or baseless, the crime is "unfounded". Only sworn or commissioned law enforcement personnel may unfound a crime.**

**Count unfounded crimes in the year in which they were originally reported.**

	Number		
	2015	2016	2017
a. <u>Total unfounded crimes</u>			<input type="text" value="0"/>

# 2017 Annual Fire Safety Report

(Report data generated and maintained by the Department of Environmental Health Safety & Risk Management - EHSRM)

The Higher Education Opportunity Act (HEOA) of 2008 requires colleges that maintain any on-campus student housing facilities to distribute an annual fire safety report. The annual fire safety report must be made available to all enrolled students and current employees. Colleges must also provide prospective students and prospective employees availability to the report and the exact electronic address if the report is reported online. The fire and life safety report will include: statistics for the three most recent years starting in 2014, number of fires and their causes, number of injuries, number of deaths, property damage, description of each housing facility fires safety system, number of fire drills held during the previous calendar year, polices on portable electrical appliances, smoking, open flames, procedures for evacuation, fire safety education and training, titles of each person or organization to which students and employees should report a fire and plans for future improvements to campus fire safety.

Location	Cause	Injuries	Deaths	Property Damage
Avoca A		0	0	
Avoca B		0	0	
Avoca C		0	0	
Avoca D		0	0	
Avoca E		0	0	
Hillside 1		0	0	
Sky View		0	0	
St. Joseph's		0	0	
Watson Apartments		0	0	
Joeris		0	0	
Skyroom/McCombs Center		0	0	
Colbert Dorm		0	0	
Madeline Hall		0	0	
Marian Dorm		0	0	
Clement		0	0	
Dubuis Residence Hall		0	0	
Agnese/Sosa Living Center		0	0	

### Description of each housing Facility Fire Safety System:

- **Avoca A and B apartments:** are protected by a fire alarm system monitored by a commercial central station service, smoke alarms and smoke detectors in each sleeping room.
- **Avoca C, D and E apartments:** are protected by a complete automatic sprinkler system, a fire alarm system monitored by a commercial central station service and smoke alarms and smoke detectors in each sleeping room.
- **Hillside I, Skyview, Joeris, McCombs Center/Sky Room dorms, Agnese/Sosa, Clement and Watson:** are protected by a complete automatic sprinkler system, smoke alarms and smoke detectors in each sleeping room, fire alarm system monitored by a commercial central station service, egress corridors and stairwells are fire rated.
- **St Joseph's:** are protected by a fire alarm system monitored by a commercial central station service, smoke alarms and smoke detectors in each sleeping room.
- **Bishop Claude Dubuis Residence Hall:** are protected by a locally monitored fire alarm system, smoke alarms in each sleeping room.
- **The following Residence Halls are no longer active:** Colbert Hall and Marian Living Center are no longer in use as student housing, both were decommissioned in the end of 2015.

### Number of regular mandatory supervised fire drills:

- Campus Life, Environmental Health Safety and Risk Management office (EHSRM) and University Police conduct fire drills for each campus living facility every semester, resulting in 22 fire drills each year.

### Policies on portable electrical appliances, smoking and open flames:

- Smoking is prohibited in any University buildings. Smoking is also prohibited within 20ft of any building. Furthermore, the littering of cigarette butts in common areas on campus is prohibited. The first violation will result in a \$50 fine and subsequent violations are \$100 each and may include disciplinary sanctions.

Due to electrical requirement and safety precautions, appliances with exposed heating elements, sun lamps, tanning beds, space heaters, ceiling fans, black lights, microwave ovens more than 750 watts, hot plates, electric frying pans, toaster ovens, George Foreman type grills, rice cookers, crock pots, open-faced electrical or heating appliances, outside antennas of any kind are

not permitted in residence halls rooms. The storage of any flammable fluid is not allowed.

- Because of the fire hazard presented by burning candles, incense, potpourri pots and other devices, which use an open flame, these items are not allowed in the residence halls. Unlit candles are not permitted. Failure to follow the Candle/Incense Policy will result in confiscation of the materials and a \$25 fine will be imposed. A \$50 fine will be imposed for each subsequent violation of this policy.

#### **Fire Safety Education Program:**

- The EHSRM office conducts fire and life safety training every semester to the Residence Life staff, students and university staff.

#### **Reporting a Campus Housing Fire:**

- All fires on campus should be immediately reported to the UIW Police Department at (210) 829-6030 and the Director of Environmental Health, Safety, Risk Management, Sam McDaniel, at (210) 829-6035.

#### **Future Fire Safety Plans:**

- UIW plans to connect all campus buildings including all campus housing to the Campus wide Mass Notification System. UIW is also developing plans to sprinkler all campus housing.

#### **Evacuation plans:**

- UIW has an Emergency and Response and Evacuation plan. The plan can be accessed by going to EHSRM page at: <http://www.uiw.edu/emergency/index.htm>.
- UIW has developed a tiered emergency response and evacuation program to alert students and employees in the event of an emergency on campus. UIW's tiered system incorporates a written Emergency Response and Evacuation Plan, a Mass Notification System (MNS), a text messaging system (RAVE), and web-based alerts via UIW's home page. The MNS system will broadcast voice alerts to students, faculty, staff and visitors in the event of an emergency through high power speaker arrays. The campus warning system broadcasts alerts via a secure network that continues to operate during a disaster. In the event of an emergency on campus the tiered system is capable of informing individuals of immediate dangers, both indoors and outdoors, quickly and accurately.

