

Emergency Notification

When an emergency notification is required, the chief of police or designee, will issue the emergency notification through various modes of communication. These modes of communication may include, but are not limited to:

- **Voice Mass Notification System (VMNS)**
- **RAVE Alerts** via text messaging and/or emails
- **University Website** (www.uiw.edu)
- **KUIW.org Internet Radio**
- **Fire Alarm**
- **UIW's Official Facebook Page** (www.facebook.com/uiwcardinals)
- **UIW's Official Twitter Account** (www.twitter.com/uiwcardinals)

You will receive instructions on the location of the emergency, the nature of the emergency and what you need to do (shelter in place/evacuate).

Signup for RAVE Alerts at:
www.getrave.com/login/uiw



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**SISTERS OF CHARITY OF
THE INCARNATE WORD**

When Police Arrive

The police **WILL** enter the building/area, seek out and stop the shooter.

Everyone **WILL** be viewed as a possible suspect.

DO NOT have anything in your hands.

Show **OPEN / EMPTY HANDS** at all times to the police.

STAY ON THE FLOOR/GROUND unless otherwise instructed by the police.

Your response to an active shooter will influence the response of others.

Use your senses and instincts to survive.

Stay calm and attempt to keep others calm.

The University of the Incarnate Word Police Department offers a Civilian Response to an Active Shooter Event presentation that covers the topics listed in this brochure and many more.

**To schedule a
Civilian Response to an
Active Shooter Event
presentation, contact:**

Corporal Jim Snow
jsnow@uiwtx.edu
210-829-3906

For further information go to:
www.uiw.edu/police/training.html



**University of The
Incarnate Word Police
Department**

Emergency: 911

**Non Emergency:
210-829-6030**

RUN

Get away from the danger area.

If no door is available, make one.

Break a window if necessary.

Alert others to the danger and take them with you.

When you arrive at a safe area, call 911.

Tell the Dispatcher All You

Know

Your specific location if known

Location of the shooter if known

Number of shooters

Race and gender

Clothing style and color

Physical features

Types of weapons (handguns, rifles, shotguns, explosives, edge weapons)

If you recognize the shooter(s), give name and any known information about them.

HIDE

Become Invisible

If you cannot get out of the building, get into a classroom, bathroom or office.

If possible, allow others to shelter with you.

Lock and barricade the door with available heavy objects such as desks, furniture and cabinets.

Turn off lights and cell phones.

Get down on the floor behind any available solid cover.

Stay away from doors.

Stay on the floor and remain calm and quiet.

Do not open the door unless you are absolutely certain that the police are directly requesting you to do so.



FIGHT

If the shooter enters your area, you will be faced with a difficult decision. Will you freeze or will you fight?

If you choose to fight, plan ahead.

Stand near the door – not across the room.

If you are close to the shooter, you may have the element of surprise on your side.

If you are far away, you are likely to become a target.

Go for the gun. Don't let it go, and point it away from people.

Fight for your life!

This is not a fair fight!

Use improvised weapons, gouge eyes, bite, kick and pull hair.

