

DONT WAIT TO CALL!

If you see a suspicious person or action, call the police immediately and answer all questions asked. Provide Dispatch with identifying description of the suspicious person, such as:

SEX - Male or Female

RACE - White, Black, Hispanic or Asian

AGE - Approximate

HAIR - Style and Color

HEIGHT - Approximate

WEIGHT - Approximate

CLOTHING - What are they wearing?

WHAT WAS SUSPICIOUS?

WHERE ARE THEY NOW?

DON'T LET THEM IN!

Locked doors and card readers seem like an inconvenience. Most thieves will bypass a locked door in search of an easy target.

By propping doors open, you are making a thieves job easier.

If you lose your key or Student ID, get it replaced as soon as possible. There may be a small replacement fee but that is a small cost compared to your personal safety.

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IT IS YOUR JOB AS WELL AS OURS

Members of the University community are vulnerable to the same crime problems encountered by residents of any major metropolitan area. The primary purpose of the University Police is to protect the campus community from criminal activities. The patrolling of the campus and surrounding areas by the University Police is a major factor in deterring crime but, the opportunity for crime continues to exist.

You can assist us in reducing crime on campus by utilizing preventive measures to reduce the opportunity for criminal acts. You are urged both to report crimes and to practice logical prevention techniques to reduce them. We all share in the responsibility for making UIW as safe of a place as possible.

The University of the Incarnate Word Police Department offers a 1 hour "Theft and Burglary Prevention" presentation that covers the topics listed in this brochure and many more.

**To schedule a full 1 hour
"Theft and Burglary Prevention"
presentation, contact:**

Corporal Jim Snow
jsnow@uiwtx.edu
210-829-3906

For further information go to:
<http://www.uiw.edu/police/training.html>
This publication is available in alternate format by request. To request an alternate format, please contact UIW PD at (210) 829-6030.

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Theft and Burglary Prevention



University of The Incarnate Word Police

Emergency: 911

**Non Emergency:
210-829-6030**

THEFT AND BURGLARY

Theft and burglary are serious problems everywhere and the University is no exception. Because of the high number of opportunities presented, college campuses have become a favorable place for criminals.

The best ally in crime prevention is to provide our community with the proper education, awareness and crime prevention techniques.

Thieves work in office buildings, libraries, restaurants, residence halls and other places where people gather.

Thefts of backpacks, purses, laptops, phones and other electronic gadgets are the most prevalent crime on campus.

By working with the police and following a few common sense recommendations, you can significantly reduce the chances of a thief stealing University or personal property.

METHOD OF OPERATION OF A THIEF

When the thief enters a room or vehicle they will look for a purse or any valuable property in the more obvious places such as:

1. On the floor under the desk,
2. On the desk,
3. In desk drawers or filing cabinets,
4. In dresser drawers or closets,
5. Under the bed.
6. In the glove compartment or center console of a car.

If the thief does not locate any property within a few seconds, they will typically leave and look for a better target. Many thefts occur immediately after the property is left unattended.

REMEMBER!

One of the best ways to prevent yourself from becoming a victim is to lock your desk, office, car or room when you leave and to take your keys with you -- even if you leave for only a few minutes.

Most thieves do not stay longer than 60 seconds.

PREVENTION IS SIMPLE

Do not leave your property unattended and do not become distracted and inattentive to the point where property can be taken from under your nose. Thieves have even preyed upon students who have fallen asleep in the library.

Thieves looking for valuables to steal will often search offices, common areas or apartments where there is little to no pedestrian traffic. They will check up and down the hallway to see if there is opened or unlocked office doors. Thieves usually do not operate in a building where most of the doors are closed or rooms occupied.

All UIW Maintenance workers will be in uniform and will present identification when requested.

Just a few simple steps can help.

1. Lock your doors and take your keys when you leave.
2. Participate in the UIW Operation ID Program.
3. Do not prop open doors.
4. Hide your valuables when not in use.

WHEN WORKING ON CAMPUS

When you are not using your desk, lock it and take your keys with you.

If you leave your office, always lock your door, even if you are only going to be gone for just a few minutes.

Have all coworkers join together to watch each others property and offices.

If you encounter a suspicious person in your building, ask if you can help them. If the person has legitimate business, they will gladly show you identification.

If a person claims to be looking for someone in the building, make sure that the unknown individual is expected.

If the individual refuses to cooperate, call the police immediately to have the person checked out.

WHEN IN DOUBT, CALL THE POLICE.

