



**Adjustment to UIW Feik School of Pharmacy Grading Options for Spring 2020  
March 28, 2020**

**Letter Grading Policy**

From the current FSOP Student Handbook, the standard grading scale of “A, B+, B, C+, C, D, F” is used in awarding grades within the Feik School of Pharmacy, IPPEs are graded on a pass or fail basis. A final grade of “pass” or a letter grade of “C” or “Satisfactory” or better is required for acceptable progression in a course, IPPE, or APPE\*. A final grade of “fail” or a letter grade lower than a “C” or of unsatisfactory will NOT result in an academic infraction for Spring 2020 courses ongoing or not yet begun at the time of this policy.

All letter grades will be awarded according to the following scale:

Percentage	Letter Grade	Quality Points	Spring 2020 Grading Option
100 to 90	A	4.0	Letter Grade or Satisfactory
89 to 87	B+	3.3	Letter Grade or Satisfactory
86 to 80	B	3.0	Letter Grade or Satisfactory
79 to 77	C+	2.3	Letter Grade or Satisfactory
76 to 70	C	2.0	Letter Grade or Satisfactory
69 to 65	D	1.0	Letter Grade or Unsatisfactory
64 and below	F	0.0	Letter Grade or Unsatisfactory

- Faculty continue to report only the letter grade through Banner Web.
- Students have the option to select the letter grade as reported or change the grade to Satisfactory or Unsatisfactory based on the scale above.
- Students have 18 months following completion of the course to make this selection and only twice.

\*NOTE: APPEs grades are denoted A, B, C, F. A grade of A, B, C is “Satisfactory”, while a grade of F is “Unsatisfactory.”

The Satisfactory/Unsatisfactory grading option applies to all didactic, lab, and elective courses in the FSOP program that were not completed by March 6, 2020 (last class day before transition to online education secondary to SARS-CoV-2 virus). Students may select the Satisfactory/Unsatisfactory grading option for any course with remaining assignments (or that had not started) on March 23, 2020. Letter grades will remain for spring 2020 courses that were completed on or before March 6, 2020. This grading option does **NOT** apply to Spring 2020 courses that have already been completed, including APPEs.

*Acceptable Progress*

A minimum grade of C or pass or satisfactory is required for the satisfactory completion of all pharmacy courses. Completion of all courses in each professional year is required prior to progression to the subsequent professional years. All didactic course work must be satisfactorily completed prior to beginning the fourth professional year.

*A final course grade of “D” or “F” or “fail” or “unsatisfactory”*

A final course grade of “D” or “F” or “fail” or “unsatisfactory” will not be considered an academic infraction for Spring 2020 courses not completed by March 6, 2020. “D” grades (including those claimed as “unsatisfactory” on the student transcript) must be removed either through remediation (see Remediation Policy) or by retaking the course in order for a student to progress to the subsequent professional year of the program. “F” or “fail” grades (including those claimed as “unsatisfactory” on the student transcript) require the student to retake the course at the next regularly scheduled full offering of the course.

*Course Withdrawal*

For spring 2020 courses completed on or before March 6, 2020, a withdrawal from a course which is granted pursuant to a student’s request will count as an academic infraction. For spring 2020 courses with remaining assignments (or that had not started) on March 23, 2020, a withdrawal from a course which is granted pursuant to a student’s request will not count as an academic infraction. Withdrawal from a course at the request of the Office of Student Affairs will not count as an academic infraction. In the case of any withdrawal, a student must retake the course during the next regularly scheduled full offering of the course and may delay graduation. **Deadline for withdrawal from a course is May 18, 2020.**

### *A final course grade of "IP" (In Progress)*

In a case in which a final grade of "IP" is warranted, the student and the instructor will, before the time grades are submitted, agree upon the time frame (up to a maximum of one semester) and requirements necessary for removal of the "IP" grade. Approval by the Associate Dean of Academic Affairs is required for issuance of an "IP" grade. If all requirements for removal of the "IP" grade are not met within the allotted time, the "IP" grade will be converted to a grade of "F" or "fail" resulting in an academic infraction.

NOTE: Successful completion of remediation or successful retake of a course allows for academic progression; however, it does not eradicate the original academic infraction prior to March 6, 2020.

### Appeals Process

A student has a right to appeal any decision reached by the Academic Standards Committee. Students will receive the decision of the Academic Standards Committee by UIW/Cardinal email from the Associate Dean of Academic Affairs, and from that time, students will have three business days to submit a written appeal to the Dean.

### For Faculty

- Faculty will continue to assign grades using FSOP's scale as outline above and in the FSOP student handbook
- All grades must be assigned by the existing deadline (May 12)

### For Students

- Grades will be reported by faculty using the default grading scale outlined in the FSOP student handbook.
- Students will be required to meet with the Office of Student Affairs and their faculty mentor before making the decision to request an "S/U" for a course, as the pros and cons will differ, depending on the student's career goals. OSA and faculty mentors will document any counseling in Grades First.
- Students are required to consult with UIW Financial Aid or other program and/or other external scholarships before deciding to request the "S", "U" option or request to withdraw ("W").

### **UIW Spring 2020 Grading Policy**

- After receiving their final grades, students may submit a request to the Registrar to withdraw from any individual course and receive a "W" instead of their final letter grade. The new deadline to request a course withdrawal ("W") will be Monday, May 18, 2020.
- In addition, students may submit a simple on-line form to the Registrar, to request a grade of Satisfactory/Unsatisfactory (S/U), in place of the assigned letter grade, for any or all of their Spring 2020 courses.
- An "S" grade will count toward graduation requirements but not toward the student's GPA calculation.
- Students may make this request up to 18 months after the course is completed.
- Students may also later request to switch the S/U status back to a letter grade up to 18 months after the course is completed.
- Students may make up to 2 total changes for any course within the 18-month period. That means, if they first request a change to S/U, and later request a return to a letter grade, that letter grade will become the permanent grade for that course.
- After grades are fully processed by the Registrar, the student transcript will indicate any "S", "U" or "W" that the student requested.