



**Student Government Association
Executive Council Meeting
SEC RM 3060
Wednesday, August 28th 9:20AM**



- I. **CALL TO ORDER:** The meeting was called to order at [9:20AM] by [Nick Mehaan].
- II. **ROLL CALL** Alexandra G., Audrey, Carlos, Andres, Alexandra E., Nick and Erick
- III. **EXECUTIVE OFFICER REPORTS**
 - i. **President**, Nick Mehaan
 - ii. Nicks updates
 - iii. Website
 - iv. Group pictures
 - v. Open Forum
 - vi. Events

Expectations

Vice President- Senate meetings

Chief of staff- engage, up to date, work with cab, letter to the student body, Weekley updates for letter, SGA box of concerns

Attorney general- work with Genine (maxing concerns) sable gain access to communicate our concerns, address student concerns, surveys, social media outlines/ updates,

PR- SGA image, photos, events, posters, maintain the web page, talk to sable if you need help, by weekly newsletter, Weekley updates.

Treasure- manage budget go to sable for help, create a funding form,

Secretary - Reserve a spots/sections/tarp on campus on 25 live, manage Calander, Weekley meetings, figure out everyone's schedule,

Intern- help with tasks

Robert's Rules of Order
Vice President, Alex Goke

- i. Plan senate meetings
- b. **Vice President, Alex Goke**
 - Senate meetings – dates (TBD)
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 - c. **Chief of Staff, Abi**
 1. Golden Harvest
 2. Etlink center
 3. Weekly Newsletter
 - d. **Attorney General, Carlos**
 - Concerns and contact Genine to gain access to concerns
 - create a box of concerns
 - bring concerns to light for meetings
 - e. **Secretary, Monse Elizondo**
 - i. 25live
 - ii. Engage
 - iii. Reserve open forum event room
 - iv. **Treasurer, Andres**
 - v. Go with Cybele to get budget request form
 - vi. Request funds for tailgate
 - f. **Director of Public Relations, Audrey**
 - i. Posters for upcoming events
 - ii. Weekly newsletter

Events

Fall

 - g. Golden Harvest (Abi) October
 - h. Phantom Fiesta (lip) Date TBD
 - i. Annual Tree lighting Ceremony (Alex) November 19th



Spring

- j. RecycleMania (Monse) Get with Benjamin Milele
- k. Student government elections
- l. CAB/SGA banquet

IV. OPEN FLOOR

- a. Committe applications

V. ADJOURMENT

- a. [Nick Mehaan] motions to adjourn the meeting.
- b. [Audrey] seconds the motion to adjourn the meeting.
- c. Meeting was adjourned by [Nick Mehan] at [10:15AM].