

Student Government Association

Executive Council Meeting

SEC 3060 / Zoom

Monday, February 24, 2025

8:05 AM – 8:39 AM

I. CALL TO ORDER

The meeting was called to order at **8:05 AM** by **Nicolas Meehan**.

II. ROLL CALL

Present: Nicolas Meehan, Tyler, Priya, Alex, Monse (Teams) , Abby (Teams 50%), Eric, Morgan

III. EXECUTIVE OFFICER REPORTS

a. President, Nicolas Meehan

- Overview of meeting agenda and transition to **Teams-based organization**.
- Ensured all members could access **Memo #7** and necessary documents.
- Discussed the **use of SGA emails vs. personal emails** for communication.

b. Vice President, Alex G

- **Senator Attendance & Accountability:** Senators missing meetings will be warned, then removed if absences continue.

- **Meeting Coordination:** Ensuring senators communicate events to leadership for proper scheduling.

c. Chief of Staff, Abby A

- **Upcoming Events:** Blood Drive, Spring Harvest, César Chávez March, Limitless Unity, and SGA Elections.
- **SGA Budget & Campaigning Guidelines:** Files uploaded to Teams.

d. Morgan

- **Event Logistics & Liability Waivers:** Need for campaign agreements and student waivers.
- **SGA Event Calendar:** Confirmed **March event timeline** and responsibilities.

e. Attorney General, Priyanka M

- **Student Concerns Collection:** Organizing **tabling event for concerns** on Thursday.
- **SGA Elections:** March 17 start; voting engagement strategies in discussion.

f. Secretary, Monse E

- **Cardinal Cleanup Planning:** Need for volunteers, senator sign-ups, and waiver distribution.
- **Senate Emails & Communication:** Need for clear updates for senators on expectations and responsibilities.

g. Public Relations, Terry S

- **Bird's Word Email Updates:** Weekly updates to be shared with SGA members and senators.
- **Flyers & Event Promotion:** Ensuring visibility of events through tabling and printed materials.

IV. OPEN FLOOR DISCUSSION

1. Digital Record-Keeping & Teams Usage

- **Shift from physical binders to Teams storage.**
- Files such as **meeting minutes, budgets, and campaign materials** will be uploaded to **Teams General Tab**.
- Eric and Sabel assigned as **Teams administrators**.

2. Event Updates & Responsibilities

- **March 17 – April 11:** Spring Harvest (Social Justice Committee).
- **March 22:** César Chávez March (Social Justice Committee).
- **March 24 – 28:** Candidate Forum (Led by Jay).
- **March 31 – April 4:** Limitless Unity (Led by Morgan, requires liability waivers).
- **March 27:** Potluck for Senators.
- **March 28:** Cardinal Cleanup (Senator Sign-ups needed).

3. Tabling Events

- **Wednesday Tabling (10:30 AM – 12:30 PM):** General SGA awareness.
- **Thursday Tabling (1:15 PM onward):** Student concerns collection.

4. Attendance Policy Enforcement

- Senators missing multiple meetings will be removed.
- Discussion on **whether organizations should require senator attendance**.

5. Cardinal Cleanup Event (Feb 28)

- Sign-up sheets and waiver documents **to be finalized**.
- Need for updates on **yard signs and TV announcements**.

6. Team Expectations & Communication

- Members to **send weekly Friday updates** on task progress.
- **Bird's Word email** will be used alongside **targeted emails to senators**.
(Tentative)

V. ADJOURNMENT

- **Motion to adjourn:** Nicolas Meehan.
- **Seconded by:** Alex G.
- **Meeting adjourned at:** 8:39 AM.