

Spring 2023 PD sessions
January 2023

ChatGPT (Tracey Mendoza, Adam Watkins, Kathy Bottaro, Sandy Guzman Foster):

Join us and learn more about ChatGPT. What is it? What does it do? How do we address it in our classrooms? Please review the LibGuide that was sent out on January 9, from a CTL email address and be ready to share your thoughts, ideas, concerns, etc. **(Translation)**

- [Join the January 19: 10:30 - 11:30 a.m. via Zoom](#)

5 Critical To-Dos for Academic Leaders to Support Student Success/Mental Health presented by Angela Street

Supporting student mental health and well-being has historically been viewed as a responsibility that falls within the student affairs division. But COVID-19 and widespread racial reckoning efforts brought greater attention to the indisputable relationship between mental health and academic success. More than ever before, faculty and academic leaders recognize the importance of student mental health to student success and recognize that they must play a role in supporting student well-being. During this session we will discuss how academic leaders can improve the way they promote and support student well-being. In addition, we'll highlight; how to help faculty better understand what their role is (and isn't), with direct guidance and clearly defined expectations by providing a starting point for conversations. Also, ways to equip faculty and academic staff to incorporate well-being support within the academic experience through weekly prompts, syllabus statements, and other easy-to-use tools and resources.

- [Join the January 23: 2:30 - 4 p.m. via Zoom](#)

Using Graphic Organizers for Reading and Comprehension (Ann David): Help students go beyond the web or t-chart graphic organizers they learned in high school by attending this session. Participants will discuss the reasons graphically organizing material supports student learning and how to facilitate students' productive use of graphic organizers. Options for evaluating graphic organizers or using them as study tools will also be covered. **(Translation)**

- [Join the January 24: Noon - 1 p.m. NB 142 and via Zoom](#)

Writing Explicit Instructions (Leslie Martinez): Transparent instruction involves direct communication among teachers and students about the methods of teaching and learning, and research shows links with enhancing students' confidence, metacognition, persistence, and retention. Faculty will review the research findings; discuss an example assignment; and leave peers with a concise set of strategies and tools for incorporating greater transparency in their teaching or collaborative work. **(Translation)**

- [Join the January 30: 1:30 - 2:30 p.m. via Zoom](#)

Book Circle: Super Courses: The Future of Teaching and Learning (Deepti Kharod): Decades of research have produced profound insights into how student learning and motivation can be unleashed—and it's not through technology or even the best of lectures. In *Super Courses*, you will learn about teachers who are using evidence-based approaches to spark deeper levels of learning, critical thinking, and creativity—whether teaching online, in class, or in the field. The author defines these as super courses because they all use powerful researched-based elements to build a “natural critical learning environment” that fosters intrinsic motivation, self-directed learning, and self-reflective reasoning. Complete with sample syllabi, the book shows teachers how they can build their own super courses.

- [Join the February 3: 10:30 - 11:30 a.m. via Zoom](#)

Introduction to UnGrading (Laura Cannon and Brandon Metroka): In the "Introduction to Ungrading" information session, Drs. Brandon Metroka and Laura Cannon will ask attendees to consider a radical principle: how to eliminate grades and create a classroom culture that truly focuses on learning. Attendees will read a chapter from *Ungrading: Why Rating Students Undermines Learning (and What to Do Instead)*, which provides multiple examples of how to incorporate ungrading into a variety of disciplines and class structures. Metroka and Cannon will discuss their experiences with ungraded assessments/classes and answer questions attendees might have about how they can effectively employ this strategy in future courses. A second session is planned for April for attendees who want to workshop ungraded approaches for their classes.

- Join the February 7: 4:30 - 5:30 p.m. **NB 142 - (In Person Only)**

Scholarship of Teaching and Learning (Sandy Guzman Foster): It is time to seize an opportunity for scholarly teaching and the scholarship of teaching and learning (SoTL). We will discuss a variety of steps that can lead to SoTL about teaching and learning. Our discussion will include how to take your SoTL and submit it for peer review for a conference presentation and/or publication.

- Join the February 8: 3 - 4 p.m. **NB 142 - (In Person Only)**

Service Learning and Give Pulse (Erlinda Lopez-Rodriguez and Heather Barton-Weston): Join us for a discussion on how to implement service-learning projects into your courses and utilize give pulse to capture student reflections and their understanding of what it means to do service learning and how it connects to your courses.

- [Join the February 15: 3 - 4 p.m. NB 142 and via Zoom](#)

Humanizing the Syllabus (Course Outline): Creating a Syllabus your students will Read (Stephanie Speicher) **(In person only)**: Come to this interactive, hands-on workshop to create a syllabus using Adobe Express, Canvas, and other tools to humanize your syllabus and a welcoming Canvas home page for your courses. We will focus on branding, visuals, and engagement strategies. Drop in anytime over the course of the day or join us for the duration! Take advantage of the highlight session through the day to hear your colleagues share their experiences and other tips. See lunch details below!

For faculty who choose to join us for the duration of the workshop from 10 am – 1 pm, CTL will provide **stipends of \$500** (must be present from 10-1). In addition to staying for the duration of 10-1, faculty must complete the following on their syllabi and their Canvas course site.

1. Create a visually stimulating welcoming Canvas Home page
2. Include a short welcoming video on your Canvas Home page
3. Share a brief teaching philosophy (What is your Why?)
4. Include your commitment statement (What students can expect from you)
5. Share student expectations and leave room for their input (open to editing)
6. Integrate the UIW Mission into you Canvas site and syllabus
7. Use inclusive language in your syllabus

CTL will review work of faculty once faculty informs the CTL these tasks have been completed. Stipends will be sent after review by CTL.

Agenda

10 - 10:40

- Welcome and Introductions
- Mission of UIW and infusion into the Canvas experience for students

10:45 - 11:30

- Stations and Workshopping
 - Canvas Support
 - Creating Graphics and Web Pages with Express/Adobe Tools
 - Video Creation and Welcome Videos
 - Design syllabi in Canvas and Adobe tools
 - Embed mission into your syllabus and overall course design

11:30 - 11:45

- Spotlight Session
 - Faculty Exemplar/Innovator

11:45 a.m. - 12 p.m.

- Spotlight Session
 - Faculty Exemplar/Innovator

12 - 12:15 p.m.

- Spotlight Session
 - Faculty Exemplar/Innovator

12:15 – 1 p.m.

- Lunch/Workshopping (**You must RSVP NLT Wednesday at 3 p.m. for lunch to ctl@uiwtx.edu**)

1 - 1:45 p.m.

- Stations and Workshopping
 - Canvas Support
 - Creating Graphics and Web Pages with Express/Adobe Tools
 - Video Creation and Welcome Videos
 - Design syllabi in Canvas and Adobe tools
 - Embed mission into your syllabus and overall course design

1:45 - 2:15 p.m.

- Spotlight Session: Let's Practice
 - Syllabus activities to do with students - syllabi in action!

2:15 - 2:30 p.m.

- Spotlight Session
 - Faculty Exemplar/Innovator

2:30 - 2:45 p.m.

- Stations and Workshopping
 - Canvas Support
 - Creating Graphics and Web Pages with Express/Adobe Tools
 - Video Creation and Welcome Videos
 - Design syllabi in Canvas and Adobe tools
 - Embed mission into your syllabus and overall course design

2:45 - 3 p.m.

- Concluding Thoughts and Action Steps
 - Share out syllabi and Canvas Home Pages-Welcome Video

Managing Videos in the (New) Stream Experience (Jon Whitney): Videos managed through Microsoft platforms have a lot of convenient features built-in, thanks to the (New) Stream experience. With the [incoming closure of Stream \(Classic\)](#) our team can move your video content *for* you and show you what the (New) Stream experience brings to your workflow. In this series, we will cover the incoming closure of Stream (Classic) and look ahead to video management in the (New) Stream experience. By the end of this session, you will be able to...

- Understand the details surrounding the closure of Stream (Classic)
- Differentiate between Classic Stream and (New) Stream
- Manage video content within (New) Stream
- Identify new *and* returning video features in (New) Stream
- Use the new Recording tool in the (New) Stream Web App
 - [Join the February 23: 1:30 - 2 p.m. via Zoom](#)

ChatGPT (Tracey Mendoza, Adam Watkins, Kathy Bottaro, Sandy Guzman Foster):

Join us and learn more about ChatGPT. What is it? What does it do? How do we address it in our classrooms? Please review the LibGuide that was sent out on January 9, from a CTL email address and be ready to share your thoughts, ideas, concerns, etc. **(Translation)**

- [Join the February 24 – PENDING R/S Date: via Zoom](#)

Using Graphic Organizers for Reading and Comprehension (Ann David): Help students go beyond the web or t-chart graphic organizers they learned in high school by attending this session. Participants will discuss the reasons graphically organizing material supports student learning and how to facilitate students' productive use of graphic organizers. Options for evaluating graphic organizers or using them as study tools will also be covered. **(Translation)**

- [Join the February 24: 1:30 - 2:30 p.m. GB 119 via Zoom](#)

Book Circle: Teaching Gloria E. Anzaldúa: Pedagogy and Practice for Our Classrooms and Communities (Sandy Guzman Foster): The authors of this book present a pragmatic and inspiring offering of how to apply Anzaldúa's ideas to the classroom and in the community rather than simply discussing them as theory. The book gathers nineteen essays by scholars, activists, teachers, and professors who share their first-hand use of Anzaldúa's theories in their classrooms and community environments. The collection is divided into three main parts, according to the ways the text has been used: "Curriculum Design," "Pedagogy and Praxis," and "Decolonizing Pedagogies." This book also offers practical advice in the form of lesson plans, activities, and other suggested resources for the classroom. This volume offers practical and inspiring ways to deploy Anzaldúa's transformative theories with real and meaningful action.

- [Join the February 24: 3 - 4 p.m. via Zoom](#)

Managing Videos in the (New) Stream Experience (Jon Whitney): Videos managed through Microsoft platforms have a lot of convenient features built-in, thanks to the (New) Stream experience. With the [incoming closure of Stream \(Classic\)](#) our team can move your video content *for* you and show you what the (New) Stream experience brings to your workflow. In this series, we will cover the incoming closure of Stream (Classic) and look ahead to video management in the (New) Stream experience. By the end of this session, you will be able to...

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- [Join the March 1: 10:30 – 11 a.m. via Zoom](#)

Writing Explicit Instructions (Leslie Martinez): Transparent instruction involves direct communication among teachers and students about the methods of teaching and learning, and research shows links with enhancing students' confidence, metacognition, persistence, and retention. Faculty will review the research findings; discuss an example assignment; and leave peers with a concise set of strategies and tools for incorporating greater transparency in their teaching or collaborative work.

- Join the March 1: 3 - 4 p.m. **NB 142 – (In Person Only)**

How Microsoft Teams Makes Communication a Breeze Speaker (Jon Whitney): Maybe you've heard about 'Teams' and want to know what it is all about. Join us to discover the core features of Microsoft Teams and see how you can bring together your colleagues, create conversations and content, and collaborate more effectively. In this session, you will...

- Discover how to access Teams
- Understand how to navigate the Teams interface.
- Learn how to communicate with others through chat, messaging, or calls.
- Learn how to create and manage a Team.
- Learn how to create scheduled and impromptu meetings.
- Differentiate between the online and downloaded versions of Microsoft Teams.

- [Join the March 2: 12 - 12:30 p.m. via Zoom](#)

Stories Matter: Using Digital Tools to Bring Stories to Life (Michelle Vasquez and Sandy Guzman Foster): Our students' voices matter: their stories are important. Digital tools can help students craft and publish their stories for a variety of audiences and as part of a project-based learning assignment connected to any topic you are teaching. Digital storytelling can empower students and faculty to share their voices, participate in the ongoing, collective conversation, and learn from one another as they listen to and engage with others. It is a great tool to use for reciprocal learning, building bridges in the classroom, and developing strong relationships between students and between students and faculty. Please join us for a 2-part workshop where you will learn about digital storytelling (Part I) and then complete your own digital story (Part 2).

- Join the March 2: 3 - 4 p.m. **NB 142 - (In Person only)**

Book Circle: Super Courses: The Future of Teaching and Learning (Deepti Kharod): Decades of research have produced profound insights into how student learning and motivation can be unleashed—and it's not through technology or even the best of lectures. In *Super Courses*, you will learn about teachers who are using evidence-based approaches to spark deeper levels of learning, critical thinking, and creativity—whether teaching online, in class, or in the field. The author defines these as super courses because they all use powerful researched-based elements to build a “natural critical learning environment” that fosters intrinsic motivation, self-directed learning, and self-reflective reasoning. Complete with sample syllabi, the book shows teachers how they can build their own super courses.

- [Join the March 3: 10:30 - 11:30 a.m. via Zoom](#)

Book Circle: Teaching Gloria E. Anzaldúa: Pedagogy and Practice for Our Classrooms and Communities (Sandy Guzman Foster): The authors of this book present a pragmatic and inspiring offering of how to apply Anzaldúa's ideas to the classroom and in the community rather than simply discussing them as theory. The book gathers nineteen essays by scholars, activists, teachers, and professors who share their first-hand use of Anzaldúa's theories in their classrooms and community environments. The collection is divided into three main parts, according to the ways the text has been used: “Curriculum Design,” “Pedagogy and Praxis,” and “Decolonizing Pedagogies.” This book also offers practical advice in the form of lesson plans, activities, and other suggested resources for the classroom. This volume offers practical and inspiring ways to deploy Anzaldúa's transformative theories with real and meaningful action.

- [Join the March 3: 2 - 3 p.m. via Zoom](#)

Managing Videos in the (New) Stream (Jon Whitney): Videos managed through Microsoft platforms have a lot of convenient features built-in, thanks to the (New) Stream experience. With the [incoming closure of Stream \(Classic\)](#) our team can move your video content *for* you and show you what the (New) Stream experience brings to your workflow.

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 - [Join the March 7: 12 - 12:30 p.m. via Zoom](#)

Scholarship of Teaching and Learning (Sandy Guzman Foster): It is time to seize an opportunity for scholarly teaching and the scholarship of teaching and learning (SoTL). We will discuss a variety of steps that can lead to SoTL about teaching and learning. Our discussion will include how to take your SoTL and submit it for peer review for a conference presentation and/or publication. **(Translation)**

- [Join the March 8: 3 - 4 p.m. via Zoom](#)

Storing, Sharing, and Collaborating with Microsoft OneDrive (Jon Whitney): Have you heard of 'The cloud' and don't quite get it? OneDrive is a cloud storage solution available to all UIW personnel and allows you to access your documents from anywhere with a web browser. Discover how to upload, organize, rename, copy, download, delete, and share files from OneDrive. By the end of this session, you'll...

- Recognize the OneDrive interface and functions.
- Understand how to manage files in the cloud.
- Learn how to share files from OneDrive.
- Differentiate between the online and downloaded OneDrive experience.
 - [Join the March 9: 10:30 - 11:15 a.m. via Zoom](#)

Book Circle: Teaching Gloria E. Anzaldúa: Pedagogy and Practice for Our Classrooms and Communities (Sandy Guzman Foster): The authors of this book present a pragmatic and inspiring offering of how to apply Anzaldúa's ideas to the classroom and in the community rather than simply discussing them as theory. The book gathers nineteen essays by scholars, activists, teachers, and professors who share their first-hand use of Anzaldúa's theories in their classrooms and community environments. The collection is divided into three main parts, according to the ways the text has been used: "Curriculum Design," "Pedagogy and Praxis," and "Decolonizing Pedagogies." This book also offers practical advice in the form of lesson plans, activities, and other suggested resources for the classroom. This volume offers practical and inspiring ways to deploy Anzaldúa's transformative theories with real and meaningful action.

- [Join the March 10: 1 - 2 p.m. NB 142 and via Zoom](#)

A Beginner's Guide to Microsoft Word (Terrance Peak): Microsoft Word is one of the most robust word processing apps in the world. Find out how to get started and learn *which* features and functions in Word are useful. Along the way, we will discover some of the features that make Word unique. By the end of this session, you will...

- Learn how to get started with Word.
- Identify how to leverage templates and built-in tools
- Understand page formatting options and the purpose behind them.
- Discover how to add more than just text to documents.
- Differentiate between the online and downloaded experience of Word.
 - [Join the March 13: 12 - 12:30 p.m. via Zoom](#)

Managing Videos in the (New) Stream (Jon Whitney): Videos managed through Microsoft platforms have a lot of convenient features built-in, thanks to the (New) Stream experience. With the [incoming closure of Stream \(Classic\)](#) our team can move your video content *for* you and show you what the (New) Stream experience brings to your workflow. In this series, we will cover the incoming closure of Stream (Classic) and look ahead to video management in the (New) Stream experience. By the end of this session, you will be able to...

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 - [Join the March 17: 12 - 12:30 p.m. via Zoom](#)

Teaching Gloria E. Anzaldúa: Pedagogy and Practice for Our Classrooms and Communities (Margaret Sanchez-Cantu (Author): In partnership with Women's and Gender Studies: Please join us for a face-to-face workshop on how to teach Gloria Anzaldua beyond theory in your classroom.

- Join the March 22: 1:30 - 3:30 p.m. **SEC 1520 (In Person Only)**

Stories Matter: Using Digital Tools to Bring Stories to Life (Michelle Vasquez and Sandy Guzman Foster): Our students' voices matter: their stories are important. Digital tools can help students craft and publish their stories for a variety of audiences and as part of a project-based learning assignment connected to any topic you are teaching. Digital storytelling can empower students and faculty to share their voices, participate in the ongoing, collective conversation, and learn from one another as they listen to and engage with others. It is a great tool to use for reciprocal learning, building bridges in the classroom, and developing strong relationships between students and between students and faculty. Please join us for a 2-part workshop where you will learn about digital storytelling (Part I) and then complete your own digital story (Part 2).

- Join the March 23: 3 - 4 p.m. **NB 142 - (In Person only)**

Service Learning and Give Pulse (Erlinda Lopez-Rodriquez and Heather Barton-Weston): Join us for a discussion on how to implement service-learning projects into your courses and utilize give pulse to capture student reflections and their understanding of what it means to do service learning and how it connects to your courses.

- [Join the March 27: 3 - 4 p.m. NB 142 and via Zoom](#)

Play in the Classroom (Deepti Kharod): The power of play for development and learning has been well researched, but often the focus remains on social learning, physical development and health, and young children. Recent research explores its critical place in higher ed, across many disciplines, and as a high engagement learning approach. Come explore why and how to incorporate playful learning into YOUR teaching. WARNING: You may find yourself having fun or being silly because of this workshop. Play is known to cause strong positive side effects and increased risk-taking behaviors in rats and humans. **(Translation)**

- [Join the March 28: 12 - 1 p.m. via Zoom](#)

Managing Videos in the (New) Stream (Jon Whitney): Videos managed through Microsoft platforms have a lot of convenient built-in features, thanks to the (New) Stream experience. With the [incoming closure of Stream \(Classic\)](#) our team can move your video content *for you* and show you what the (New) Stream experience brings to your workflow. In this series, we will cover the incoming closure of Stream (Classic) and look ahead to video management in the (New) Stream experience. By the end of this session, you will be able to...

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- Use the new Recording tool in the (New) Stream Web App
 - [Join the March 28: 12-12:30 pm via Zoom](#)

A Beginner's Guide to Microsoft Excel (Terrance Peak & Jon Whitney): Microsoft Excel is a powerful data management tool that can be slightly intimidating to know where to start. However, there are plenty of practical applications it can solve. Join us as we will take an introductory look at Excel and learn how to enter and organize data. By the end of this session, you will...

- Learn how to get started with Excel.
- Get familiar with Excel terminology.
- Understand how to enter and format data.
- Understand basic formatting options
- Use basic formulas.
- Differentiate between the online and downloaded experience of Excel.
 - [Join the March 30: 12 - 12:30 pm via Zoom](#)

Book Circle: Super Courses: The Future of Teaching and Learning (Deepti Kharod): Decades of research have produced profound insights into how student learning and motivation can be unleashed—and it’s not through technology or even the best of lectures. In *Super Courses*, you will learn about teachers who are using evidence-based approaches to spark deeper levels of learning, critical thinking, and creativity—whether teaching online, in class, or in the field. The author defines these as super courses because they all use powerful researched-based elements to build a “natural critical learning environment” that fosters intrinsic motivation, self-directed learning, and self-reflective reasoning. Complete with sample syllabi, the book shows teachers how they can build their own super courses.

- [Join the March 31: 10:30-11:30 a.m. NB 142 and via Zoom](#)

A Beginner's Guide to Microsoft PowerPoint (Jon Whitney): Learn the basics of using PowerPoint to create, manage and share presentations. You do not have to be an expert to make great presentations, but some of the in-app options sure can be overwhelming. By the end of this session, you will...

- Learn how to get started with PowerPoint
 - Recognize basic slide formatting options.
 - Identify which presentation tools are available to you.
 - Understand how to run and practice slide shows.
 - Differentiate between the online and downloaded experience of PowerPoint.
- [Join the April 5: 12 - 12:30 p.m. via Zoom](#)

Play in the Classroom (Deepti Kharod): The power of play for development and learning has been well researched, but often the focus remains on social learning, physical development and health, and young children. Recent research explores its critical place in higher ed, across many disciplines, and as a high engagement learning approach. Come explore why and how to incorporate playful learning into YOUR teaching. WARNING: You may find yourself having fun or being silly because of this workshop. Play is known to cause strong positive side effects and increased risk-taking behaviors in rats and humans.

- Join the April 13: 12-1 p.m. **NB 142 - (In Person Only)**

Play Day for Faculty on Campus: Please join us for a day of fun and play. Dr. Deepti Kharod, Dr. Emily Dow, Dr. Lucretia Fraga, and Dr. Sandy Guzman Foster will facilitate our very first Play Day for Faculty. Education students will join in designing, creating, modifying, adapting, and assisting with the play/games. Come learn about the benefits of play no matter how old you are.

- Join the April 14, 12 - 1:30 p.m. - Dubuis Lawn & the area in front of the SEC (facing the library)

Microsoft Bookings: Make Efficient use of Your Scheduled Time (Jon Whitney):

Microsoft Bookings allows students and colleagues to schedule appointments with you, without the need for a phone call or email. It also provides a bevy of tools to manage appointments, such as cancellations and rescheduling, sending reminder emails, and much more. By the end of this session, you will...

- Understand Bookings terminology.
- Be able to create your own Bookings calendar.
- Use Bookings to adjust your availability settings.
- Learn how to share bookings calendars with others.
- Make sense of the viewer's experience.
 - [Join the April 14: 1:30 - 2 p.m. via Zoom](#)

Introduction to UnGrading (Laura Cannon and Brandon Metroka): In the "Introduction to Ungrading" information session, Drs. Brandon Metroka and Laura Cannon will ask attendees to consider a radical principle: how to eliminate grades and create a classroom culture that truly focuses on learning. Attendees will read a chapter from *Ungrading: Why Rating Students Undermines Learning (and What to Do Instead)*, which provides multiple examples of how to incorporate ungrading into a variety of disciplines and class structures. Metroka and Cannon will discuss their experiences with ungraded assessments/classes and answer questions attendees might have about how they can effectively employ this strategy in future courses. A second session is planned for April for attendees who want to workshop ungraded approaches for their classes.

- Join the April 18 (Part 2): 4:30 - 5:30 p.m. **NB 142 - (In Person Only)**

Using OneDrive in Tandem with Canvas (Jon Whitney) This session will explore the [new and improved] OneDrive integration in Canvas, while looking at how it can change your posting and submission possibilities for students. By the end of this session, you'll...

- Use the OneDrive integration in Canvas.
- Learn best practices in sharing content to Canvas from OneDrive.
- Distinguish between the benefits and behaviors of file sharing links and embeds.
- View [New] student submission options with OneDrive.
- Understand Canvas storage limitations.
 - [Join the TBA via Zoom](#)