

SCHEDULING YOUR OWN WRITING SESSION

UIW Writing
and Learning
Center

UIW undergraduate students can schedule their own writing sessions with the WLC. To schedule, log into GoUIW (go.uiw.edu), open the **EAB Navigate** app from the “Quicklinks” card at the top, and follow the steps below:



1. From the Navigate homepage, click the “Get Assistance” option.

Student Home ▾

Class Information Reports Calendar

Courses This Term

Actions ▾	COURSE	PROFESSOR	DAYS/TIMES	MID	FINAL	ABSENCE
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00
<input type="checkbox"/>						0.00

Quick Links

Take me to...

School Information

Current Visits

You have no current visits.

Upcoming Appointments

2. Using the drop-down menus, select the type of appointment (tutoring), service (writing for a course or writing not for a course), and date you would like the session (date can be adjusted on next screen). Click the “Find Available Time” option.

[Go Back | Dashboard](#)

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options to see available options for dropping in or requesting an appointment.

* What type of appointment would you like to schedule?

* Service

Pick a Date

Tuesday, September 28th 2021

[Find Available Time](#)

Other Options

[Request Appointment Time](#)

[Meet With Your Success Team](#)

The Writing and Learning Center, Student Engagement Center, rm.
3167

210-829-3870 wlc@uiwtx.edu www.uiw.edu/wlc

SELF-SCHEDULING PAGE 1

- Choose a day and time that work for you. **Note:** If you're wanting to work with a specific tutor, select "View individual availabilities" first, or use the "Staff" drop-down.

All Filters

Start Over

What type of appointment would you like to schedule?

☒ Tutoring

Service

☒ Writing for a Course

Pick a Date

< September 2021 >

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Staff

Search by name

How would you like to meet?

Search by name

Tutoring Writing for a Course

Writing & Learning Center (WLC)

The WLC guides UIW undergraduate students in improving their writing skills so that they will be prepared to succeed in

9 People

View individual availabilities

Tue, Sep 28th

9:30 - 10:00 AM 10:00 - 10:30 AM 10:30 - 11:00 AM 12:30 - 1:00 PM 7:00 - 7:30 PM 7:30 - 8:00 PM

Wed, Sep 29th

9:00 - 9:30 AM 9:30 - 10:00 AM 4:30 - 5:00 PM 5:30 - 6:00 PM 6:00 - 6:30 PM 6:30 - 7:00 PM

Thu, Sep 30th

9:00 - 9:30 AM 9:30 - 10:00 AM 10:00 - 10:30 AM 10:30 - 11:00 AM 11:00 - 11:30 AM 11:30 - 12:00 PM 12:00 - 12:30 PM 4:30 - 5:00 PM 5:00 - 5:30 PM

Fri, Oct 1st

12:00 - 12:30 PM 12:30 - 1:00 PM 1:00 - 1:30 PM 1:30 - 2:00 PM 2:00 - 2:30 PM 2:30 - 3:00 PM

Sun, Oct 3rd

4:00 - 4:30 PM 4:30 - 5:00 PM 5:00 - 5:30 PM 5:30 - 6:00 PM 6:00 - 6:30 PM 6:30 - 7:00 PM 7:00 - 7:30 PM

Mon, Oct 4th

9:00 - 9:30 AM 9:30 - 10:00 AM 10:00 - 10:30 AM 4:30 - 5:00 PM 5:00 - 5:30 PM 5:30 - 6:00 PM 6:00 - 6:30 PM

Continued on next page...

.

.

.

.

.

.

.

.

.

.

- [Go Back](#) | [Dashboard](#)

What type of appointment would you like to schedule? Tutoring	Service Writing for a Course
Date 09/28/2021	Time 9:30 AM - 10:00 AM
Location Writing & Learning Center (WLC) The WLC guides UIW undergraduate students in improving their writing skills so that they will be prepared to succeed in writing-intensive college courses and in their careers.	
Staff Gloria Gonzales	
Details LOCATION IF IN-PERSON: Student Engagement Center, 3167 LOCATION IF ONLINE: Virtual Tutoring Center (https://uiw.zoom.us/j/93104035812) *To change your scheduled mode of tutoring (online or in-person) please contact us.* *For in-person sessions, UIW safety protocols in place.* Thank you for scheduling a writing appointment at the WLC! If you are running late to your session, please notify us by calling 210-829-3870 or by joining the Virtual Tutoring Center (URL above). If you need to cancel or reschedule, we ask for at least two hours' notice, or the appointment will be counted as a no-show. For more information about our no-show/cancellation guidelines, visit: https://my.uiw.edu/wlc/writing-consultations/index.html	
URL / Phone Number https://uiw.zoom.us/j/93104035812	



- 3

that part of the session or return at a different time for another appointment. Please call us directly if you have any questions at (210) 829-3870.

Appointment policy: You may schedule up to two hours of writing assistance ahead of time. After you attend one of the sessions, you are welcome to schedule additional time and continue the process as needed. We encourage you to keep coming back as much as you like.